

SUMMARY ACTION MINUTES

(Action Items Displayed in Italics)

Thursday, November 6, 2025 — 6:00 p.m.

I. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Pam Passow.

II. ROLL CALL

Chair Shawver, Vice Chair Warren, and Commissioners Bui, Diaz, Hanson, and Jones (arrived during Item IV.A) were present. Commissioner Gabbard was absent.

III. PUBLIC PARTICIPATION

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight's agenda.

No comments were received from the public.

IV. CONSENT CALENDAR (ITEM(S) A)

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

A. APPROVE COMMISSION MINUTES FOR THE OCTOBER 2, 2025 MEETING

Motion: Commissioner Diaz

2nd: Vice Chair Warren

Approved 5–0–1 (Commissioner Jones abstained)

V. DISCUSSION CALENDAR (ITEM(S) A–F)

A. COMMISSION 2025 MEETING AND FIELD TRIP SCHEDULE AMENDMENT

Staff propose to amend the Commission's 2025 Meeting and Field Trip Schedule to hold a field trip either on Friday, December 5 or 12, 2025 to Heritage Hill Historical Park in lieu of a meeting on December 4, 2025.

RECOMMENDED ACTION(S):

OC Parks Commission to select and approve one of the following actions:

1. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 5, 2025 at 4:30 p.m.

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OR

2. Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 12, 2025 at 4:30 p.m.

Motion to Amend the Orange County Parks Commission 2025 Meeting and Field Trip Schedule to cancel the meeting on December 4, 2025 and hold a field trip at Heritage Hill Historical Park on Friday, December 5, 2025 at 4:30 p.m.: Commissioner Jones
2nd: Commissioner Diaz
Approved 6–0

B. COMMISSION'S PROPOSED 2026 MEETING AND FIELD TRIP SCHEDULE

The Commission's 2026 meeting and field trip schedule is provided for review and approval.

RECOMMENDED ACTION(S):

Approve the Commission's 2026 meeting and field trip schedule.

Motion: Vice Chair Warren
2nd: Commissioner Bui
Approved 6–0

C. ELECTION OF OFFICERS FOR CALENDAR YEAR 2026

The bylaws of the Commission require that the Commission elect a Chair and Vice Chair for the calendar year on an annual basis.

RECOMMENDED ACTION(S):

Nominate and select Commissioners to serve in the following positions for the term of January 1, 2026 through December 31, 2026:

1. Orange County Parks Commission Chair
2. Orange County Parks Commission Vice Chair

Motion to select Commissioner Warren as Chair: Commissioner Diaz
2nd: Commissioner Jones
Approved 6–0

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Motion to select Commissioner Jones as Vice Chair: Commissioner Warren

2nd: Commissioner Diaz

Approved 5–0–1 (Commissioner Jones abstained)

D. OC PARKS TRAILS SUBCOMMITTEE COMMISSIONER AND ALTERNATE CHAIR APPOINTMENT

The OC Parks Trails Subcommittee (Subcommittee) is a seven-member body that includes two Commissioners, who serve as the Subcommittee's Chair and Alternate Chair. Pursuant to the Subcommittee Guidelines, the Commission has the authority to appoint Commissioners to serve on the Subcommittee as its Chair and Alternate Chair.

Pam Passow, OC Parks Director, answered the Commissioners' questions.

RECOMMENDED ACTION(S):

Nominate and select Commissioners to serve on the OC Parks Trails Subcommittee in the following positions for the term of January 1, 2026 through December 31, 2026:

1. OC Parks Trails Subcommittee Chair
2. OC Parks Trails Subcommittee Alternate Chair

Motion to select Commissioner Jones as OC Parks Trails Subcommittee Chair: Chair Shawver

2nd: Commissioner Diaz

Approved 6–0

Motion to select Vice Chair Warren as OC Parks Trails Subcommittee Alternate Chair: Commissioner Jones

2nd: Commissioner Bui

Approved 6–0

E. APPOINTMENT OF COMMISSION REPRESENTATIVE FOR THE ORANGE COUNTY PARKS FOUNDATION BOARD OF DIRECTORS

The Orange County Parks Foundation's Board of Directors has a seat which is designated for a Commissioner. Pursuant to the Commission's bylaws, the Chair has the authority to nominate and select a Commissioner to serve as a representative of the Commission on the boards or committees of another entity. This item is brought for the Chair to nominate and select a Commissioner to serve as the Commission's representative on the Orange

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County Parks Foundation's Board of Directors, with a concurring vote by the Commission.

Pam Passow, OC Parks Director, answered the Commissioners' questions.

RECOMMENDED ACTION(S):

1. Chair to nominate and select a Commissioner to serve as the Commission's representative on the Orange County Parks Foundation's Board of Directors for the term of January 1, 2026 through December 31, 2026.
2. Concur with the Chair's selection of the Commission's representative on the Orange County Parks Foundation's Board of Directors.

Motion to select Chair Shawver as the Commission's representative on the Orange County Parks Foundation's Board of Directors for the term of January 1, 2026 through December 31, 2026.: Vice Chair Warren

2nd: Commissioner Bui

Approved 6-0

F. OC PARKS TRAILS SUBCOMMITTEE MEETING UPDATE

Staff will provide an update to the Commission regarding the October 9, 2025 OC Parks Trails Subcommittee meeting.

RECOMMENDED ACTION(S):

Receive and file.

Pam Passow, OC Parks Director, introduced staff providing the update.

Jeaniene Casiello, OC Parks Planning and Design Manager, provided the update.

Motion: Commissioner Jones

2nd: Vice Chair Warren

Approved 6-0

VI. OC PARKS DIRECTOR'S REPORT (ITEM(S) A-B)

A. DEPARTMENT UPDATES

Pam Passow, OC Parks Director, provided updates and answered the Commissioners' questions.

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Mike Wilson, OC Parks Deputy Director, answered a Commissioner's question.

B. UPCOMING OC PARKS EVENTS

Fall-O-Ween – Heritage Hill Historical Park – October 10–12 & 17–19, 4:30 – 8:30 p.m.

- Tour the decorated historical grounds and take your picture at a variety of Halloween and fall-themed photo opportunities during special park hours. Try to find your way through the straw maze and complete a scavenger hunt for ghoulish goodies at this family-friendly event. Costumes are encouraged and pets are welcome on leashes no longer than 6 feet.

Boo at the Oaks – Santiago Oaks Regional Park – October 18, 5:30 – 9:30 p.m.

- Visit Santiago Oaks Regional Park after dark to discover the critters that call the canyon home. The night will include fun activities like nature stations, creative crafts, scavenger hunt for prizes and guided night hikes throughout the evening!

Halloween Zoo-tacular at the OC Zoo – October 25, 10 a.m. – 4 p.m.

- Activities include a scavenger hunt, trick-or-treating, and spooky crafts for kids! Come see the zoo animals receive treat-filled pumpkins throughout the day!

Boo at the Bay: Family Halloween Party – Upper Newport Bay Nature Preserve – October 25, 11 a.m. – 3 p.m.

- We will read spooky stories, make creepy crafts, conduct wacky science experiments, meet bizarre animals and play hair-raising games. The event will also feature booths and exhibits from nature-minded community partners including the Orange County Bird of Prey Center, the Environmental Nature Center, and Critter Squad: Wildlife Defenders.

VII. COMMISSIONER COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

VIII. ADJOURNMENT 6:44 p.m.