

**SUMMARY ACTION MINUTES**  
(Action Items Displayed in Italics)  
TUESDAY, SEPTEMBER 2, 2025 — 10:00 a.m.

**I. ROLL CALL**

*Chair Skorpanich, Vice-Chair Sarkis, and Commissioners Brown, Chinn, Gossett, Harrell, Johannes, Moodian, Richonne, Senft (arrived during Item IV.A) Thoms, and Yauger were present.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (ITEM(S) A)**

The following item(s) on the consent calendar will be approved by one motion unless a Commissioner requests to pull a specific item.

**A. APPROVE COMMISSION MINUTES FOR THE AUGUST 5, 2025 MEETING**

*Motion: Commissioner Brown*

*2nd: Vice Chair Gossett*

*Approved 11–0 (Commissioner Senft was absent for this vote)*

**IV. STAFF UPDATE (ITEM(S) A)**

**A. CULTURAL RESOURCES OPERATIONS FACILITY UPDATE**

Staff will give an update on the recent happenings within the Cultural Resources Operations at historical facilities.

*Dennis Shaffer, OC Parks Cultural Resources Operations Manager, provided an update and answered the Commissioners' questions.*

**V. DISCUSSION CALENDAR (ITEM(S) A–D)**

**A. OLD ORANGE COUNTY COURTHOUSE EXHIBIT UPDATE**

Staff will give a presentation about the planned exhibits and the expected use of the Exhibit Gallery at the Old Orange County Courthouse.

*Katie McKay and Bradley Flynt, OC Parks Curators, provided a presentation and answered the Commissioners' questions.*

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*Dennis Shaffer, OC Parks Cultural Resources Operations Manager, answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Item was received and filed.*

**B. COMMISSION WEBPAGES UPDATES**

Staff will provide an update on the changes to the Commission's webpages.

*Dennis Shaffer, OC Parks Cultural Resources Operations Manager, and Brianna Lopez, OC Parks Staff Assistant, showcased the changes that were made to the Commission's webpages and answered the Commissioners' questions.*

**RECOMMENDED ACTION(S):**

Receive and file.

*Item was received and filed.*

**C. FOOD PURCHASE AND EQUIPMENT RENTAL FOR THE COMMISSION'S NETWORKING EVENT**

The Commission will discuss the food purchase and equipment rental for the Commission's Networking Event scheduled for September 24, 2025 with a proposed expenditure of up to \$2,500.

**RECOMMENDED ACTION(S):**

Approve and authorize the expenditure of up to \$2,500 for food and equipment rentals for the Orange County Historical Commission Networking Event.

*Motion to approve and authorize the expenditure of up to \$2,600 for food and equipment rentals for the Orange County Historical Commission Networking Event: Commissioner Richonne*

*2nd: Commissioner Brown*

*Approved 11–1 (Commissioner Senft voted "No")*

**D. COMMISSIONER ROLES REPORTS**

Commissioners will provide updates on the latest developments or request input from the Commission in their roles.

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1. Brown — Oral Histories
2. Chinn — Historic Preservation
3. Harrell — Arden: Helena Modjeska Historic House and Gardens
4. Johannes — Public Events
5. Moodian — Oral Histories
6. Richonne — Website & Publications
7. Sarkis — Networking Event
8. Senft — Finance & Website
9. Skorpanich — Website
10. Thoms — Cooper Center
11. Yauger — Networking Event

**RECOMMENDED ACTION(S):**

Receive and file.

**VI. COMMISSIONER COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT *11:40 a.m.***

**ORANGE COUNTY HISTORICAL COMMISSION**

**STAFF REPORT**

**FROM:** Dennis Shaffer, Executive Officer

**DATE:** October 7, 2025

**SUBJECT:** Location Proposals for the OC Historical Commission's 2026 Meeting and Field Trip Schedule

A proposed schedule of 2026 meeting and field trip dates is provided below for the Commission's review. The Commission meets on the first Tuesday of each month at 10:00 a.m., unless otherwise indicated. Seasonal field trips provide the Commission with valuable onsite experiences at various historical facilities within the County. Staff request that the Commission provide recommendations for field trip locations for the Commission's 2026 Meeting and Field Trip Schedule.

January 6, 2026	Irvine Ranch Historic Park (Regular Meeting)
February 3	_____ (Field Trip)
March 3	Irvine Ranch Historic Park (Regular Meeting)
April 7	Irvine Ranch Historic Park (Regular Meeting)
May 5	Aliso and Wood Canyons Wilderness Park (Field Trip)
June 2	Irvine Ranch Historic Park (Regular Meeting)
July 7	No Meeting
August 4	Irvine Ranch Historic Park (Regular Meeting)
September 1	Putuidem Village Park (Field Trip)
October 6	Irvine Ranch Historic Park (Regular Meeting)
November 3	_____ (Field Trip)
December 1	Irvine Ranch Historic Park (Regular Meeting)
January 7, 2027	Irvine Ranch Historic Park (Regular Meeting)

**RECOMMENDED ACTION(S):**

Recommend locations for the Commission's 2026 Meeting and Field Trip Schedule to be voted on at the next meeting.

  
FOR Dennis Shaffer