

**SUMMARY ACTION MINUTES**  
**(Action Items Displayed in Italics)**

**THURSDAY, JANUARY 7, 2021 – 7:00pm**

**VIRTUAL MEETING: +1 (415) 655 0001, Access Code 177 305 3352**

[#PARKS#](https://ocgov.webex.com/ocgov/onstage/g.php?MTID=e27ccf22c1377479b4a15f99e719a3ab7)

**I. ROLL CALL**

*Chair Koos, Vice-Chair Muller and Commissioners Shawver, Hanson and Ashland were present. Commissioners Posey and McCusker were absent.*

**II. PUBLIC PARTICIPATION**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight's agenda.

*Greg Stone, representing the OC Modeler's Association, provided an update on the Association's activities.*

*Andy Yun, resident of Irvine, provided comments on fish stocking at lakes in County parks.*

*Melanie Schlotterbeck, representing Friends of Harbors Beaches and Parks, provided comments supporting the proposed Trails Pilot program.*

*Michael Wellborn, representing Friends of Harbors Beaches and Parks, provided comments on the importance of resolving trail conflict issues.*

**III. CONSENT CALENDAR (Item A)**

The following items on the consent calendar will be approved by one motion unless a Commission member requests to pull a specific item.

A. Approve Commission minutes for October 1, 2020.

*Motion: Commissioner Shawver*

*2nd: Commissioner Ashland*

*Approved 5-0*

**IV. DISCUSSION CALENDAR (Items A – D)**

**A. ELECTION OF OFFICERS FOR 2021**

The bylaws of the Commission require that the Commission elect a Chair and Vice-Chair for the calendar year at the first meeting of that year.

**RECOMMENDED ACTIONS:**

Nominate and select Commissioners for:

1. Chair for Calendar Year 2021

2. Vice-Chair for Calendar Year 2021

*Motion: Chair Koos nominated Vice-Chair Muller as Chair*

*2nd: Commissioner Ashland*

*Approved 5-0*

*Motion: Chair Muller nominated Commissioner Koos as Vice-Chair*

*2nd: Commissioner Shawver*

*Approved 5-0*

**B. PROPOSED 2021 OC PARKS COMMISSION MEETING AND FIELD TRIP SCHEDULE**

The 2021 Commission activity schedule is provided for review and approval.

**RECOMMENDED ACTION:**

Approve the 2021 Parks Commission meeting and field trip schedule.

*Chair Muller made a motion to approve schedule with field trip dates to be determined by the Commission the month prior.*

*Approved 5-0*

**C. CONVEYANCE OF REAL PROPERTY AND ACCESS EASEMENTS AT PETERS CANYON REGIONAL PARK**

Two County park parcels associated with Peters Canyon Regional Park are proposed for conveyance and issuance of easements. These parcels do not contain recreation amenities, and portions of the parcels are located across a private residential road from the park itself. Board approval of the real estate transactions, including park abandonment, sale and conveyance instruments, and easements will reduce County financial and maintenance responsibilities and memorialize historically used accessways.

*Stacy Blackwood, OC Parks Director, and Christine Long, CEO Real Estate Infrastructure Division Manager, provided information and answered Commissioners' questions.*

**RECOMMENDED ACTIONS:**

1. Recommend that the Board of Supervisors find that the subject properties are not needed for County use and approve conveyance of the two parcels of surplus property to Jack Chou.
2. Recommend that the Board of Supervisors approve the easement to Randall Evans Lake and Sarah Joyce Lake as Co-Trustees of the Lake

Living Trust, for the purpose of formalizing access to their adjacent residential property.

3. Recommend that the Board of Supervisors approve the easement to Michael A. Waggoner and Charlotte A. Waggoner, Trustees of the Waggoner Revocable Living Trust, for the purpose of formalizing access to their adjacent residential property.
4. Recommend that the Board of Supervisors approve the easement and waive nominal purchase fees associated with transfer to East Orange County Water District for the purpose of formalizing access to their existing easement located on adjacent property owned by the Lake Living Trust.

*Motion: Commissioner Ashland*  
*2<sup>nd</sup>: Commissioner Shawver*  
*Approved 5-0*

#### **D. PARK ABANDONMENT AND CONVEYANCE OF LAND AT UPPER NEWPORT BAY**

A portion of Upper Newport Bay was previously slated as part of a road extension in the County's Master Plan of Arterial Highways (MPAH); it currently does not contain any recreation amenities. The parcel has since been removed from the MPAH and is proposed to be conveyed to the owner of an adjacent property.

*Stacy Blackwood, OC Parks Director, and Robyn Quinlan, CEO Real Estate Real Property Agent, provided information and answered Commissioners' questions.*

#### **RECOMMENDED ACTIONS:**

1. Recommend that the Board of Supervisors find that the subject property is not required for County use and approve actions related to park abandonment of the subject property.
2. Recommend that the Board of Supervisors authorize actions necessary for County staff to approve and execute all real estate instruments to transfer the parcel for reasonable consideration based on the market value for the property's intended use.

*Motion: Commissioner Hanson*  
*2<sup>nd</sup>: Commissioner Ashland*  
*3(Support)-2(Against)*

**V. OC PARKS DIRECTOR'S REPORT**

**A. DEPARTMENT UPDATES**

**B. UPCOMING OC PARKS EVENTS**

OC Parks continues to provide virtual content on social media while in-person programs remain on hold. January will feature a variety of highlights, including updates and features from the parks, OC Zoo, and historical and paleontological facilities. These virtual programs and highlights can be accessed on both Facebook and Instagram.

**VI. COMMISSION COMMENTS AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT 8:52 pm**