The Orange County Parks Commission welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. The Commission encourages your participation. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period at the beginning of the meeting. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. When addressing the Commission, please state your name for the record prior to providing your comments. Speakers may be limited to three (3) minutes.

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, the Orange County Parks Commission will be conducting its meeting remotely. While there will not be a physical location for the meeting, the public is invited to observe the meeting by dialing +1-415-655-0001, using Access Code 133 108 9243.

Any member of the public wishing to speak should submit the following information no later than 5pm the day of the meeting to Suchitra.Vattyam@ocparks.com or 949-923-3785:

1. The email subject line or voicemail must state the following: Request to Provide Public Comment at OC Parks Commission Meeting on specify meeting date.
2. Name of Person Requesting to Speak
3. Organization Represented or City of Residence
4. Phone Number that will be used to call into the meeting (important)
5. Specify Agenda Item Number or Topic

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting shall notify OC Parks at 949-923-3785 or Suchitra.Vattyam@ocparks.com by 5pm on the Monday preceding the meeting. Please provide your name and contact phone number or email.

All supporting documentation is available for public review at https://www.ocparks.com/about/commission under the “Agendas and Minutes” link or by calling 949-923-3785 during regular business hours, 8:00 a.m. – 5 p.m., Monday through Friday.
OC COMMUNITY RESOURCES

Orange County Parks Commission
Duties and Responsibilities

(O.C. Codified Ordinances Sec. 2-2-19: Paraphrased)

Except as otherwise provided, the Orange County Parks Commission shall be advisory to the Board of Supervisors and to the Director of OC Parks, and shall have the power and duty:

1. To recommend to the Board of Supervisors plans and policies for the acquisition, development, maintenance and operation of the harbors, beaches and regional parks of the County;

2. On request of the Board of Supervisors, to advise the Board and make recommendations on any matter pertaining to harbors, beaches and regional parks, and any other matters referred by the Board;

3. On request of the Director, to advise on any question of administrative policy and regarding any matter to be decided by the Director under this division;

4. On appeal from an administrative decision by the Director, to act as a board of administrative review;

5. To make such investigations as it may deem necessary in the exercise of its powers;

6. To perform the duties and functions of the County Fish and Game Commission assigned by either statute or this code, and consider methods for the propagation and protection of fish and game in the State of California and County of Orange. The Commission shall be advisory body to the Board of Supervisors.

OC Parks Commission Regular Meeting Schedule: First Thursday, Monthly, 7:00 p.m.
I. ROLL CALL

II. PUBLIC PARTICIPATION

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in tonight’s agenda.

III. CONSENT CALENDAR (Item A)

The following items on the consent calendar will be approved by one motion unless a Commission member requests to pull a specific item.

A. Approve Commission minutes for June 18, 2020.

IV. DISCUSSION CALENDAR MATTERS (Items A – C)

A. TRAILS SUBCOMMITTEE MEMBER SELECTION AND PROPOSED THIRD QUARTER AGENDA

Commission selection of a new member for the Trails Subcommittee is required to fill a currently vacant at-large seat.

Additionally, agenda review for the Subcommittee proposed third quarter agenda is requested. The existing Subcommittee guidelines require approval of the agenda by the Subcommittee Chairperson and Alternate Chair as well as review by the Commission. This Third Quarter Subcommittee Agenda includes an important item that provides for Subcommittee discussion of a process to formalize and publicly review OC Parks trail management practices and procedures.

RECOMMENDED ACTIONS:

1. Select Virginia Webber to serve as an at-large member on the Trails Subcommittee.

2. Concur with the Trails Subcommittee proposed Third Quarter Agenda.

B. CAPISTRANO BEACH UPDATE

Staff will provide a presentation on recent weather events, operations, and planning activities for Capistrano Beach.

RECOMMENDED ACTION:

Receive and file.
C. OC PARKS OPERATIONS UPDATE

Staff will provide a presentation on recent and current operations of County parks facilities.

RECOMMENDED ACTION:

Receive and file.

V. OC PARKS DIRECTOR’S REPORT

A. UPCOMING OC PARKS EVENTS

OC Parks continues to offer a robust suite of family-friendly virtual programming and highlights to educate, entertain, and support recreation within local neighborhoods. The programs are a combination of live and recorded events that can be accessed on both Facebook and Instagram. Daily themed social media events and highlights include:

- #MondayMemories: Mondays will feature content provided by Archaeology / Paleontology or Historical staff.
- #TriviaTuesdays: Tuesdays will feature OC Parks related trivia.
- #WildlifeWednesday: Wednesdays will feature wildlife updates from the OC Zoo or parks.
- #ThrowbackThursday: Thursdays will feature “throwback” posts highlighting past or classic content.
- #FeatureFriday: Fridays will feature staff sharing interesting information and highlights from their parks or facilities.
- #ScenicSaturday: Saturdays will feature various scenic sights from throughout the parks.
- Sundays will feature “The Week Ahead” infographics alerting followers of weekly content to come.

OC Parks Drive-In Movies

OC Parks held a successful launch of its first drive-in movie featuring Jurassic Park at Mile Square Regional Park on July 17, 18 and 19. Tickets for all dates sold out in less than eight hours, and the event welcomed approximately 300 attendees each night. Additional steps were taken to ensure guests remained physically distanced by strategically parking vehicles to allow for plenty of space and a good view of the screen.

Feedback was overwhelmingly positive, and staff are currently planning more drive-in events to other facilities in the coming months.
VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

VII. ADJOURNMENT
I. ROLL CALL

Chair Koos and Commissioners Shawver, McCusker, Posey, Hanson and Ashland were present. Vice-Chair Muller was absent.

II. PUBLIC PARTICIPATION

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission, and are not contained in tonight’s agenda.

Greg Stone, representing the OC Modeler’s Association, provided an update on the Association’s activities.
Craig Durfey, representing Social Emotional Paws, provided comments on war dogs.
Michael Wellborn, representing Friends of Harbors Beaches and Parks, provided comments on trail safety.
Melanie Schlotterbeck, representing Safe Trails Coalition, provided comments on trail usage.
Amy Litton, resident of Costa Mesa, provided comments on ebikes on County trails.
Kevin Schmidt, a resident of Orange County, asked a question regarding the use of ebikes on lands managed by OC Parks.
Elijah Pallante, resident of Aliso Viejo, provided comments on destruction of unauthorized trails in Laguna Wilderness Park and Aliso and Wood Canyons.
Tony Gosom, resident of Irvine, provided comments on trail work performed by California Conservation Corps.
Luke Wronski, resident of Costa Mesa, provided comments on destruction of unauthorized trails in Laguna Wilderness Park.
Jesse Peterson, resident of Silverado Canyon, provided comments on destruction of unauthorized trails in Laguna Wilderness Park.
Iain Morgan, resident of Rancho Santa Margarita, provided comments on the destruction of unauthorized trails.
Joseph Hawes, resident of Aliso Viejo, submitted a petition regarding trail maintenance.
Don Szabo, resident of Laguna, provided a comment on recent trail work done in Aliso & Wood Canyons.

III. CONSENT CALENDAR (Items A-B)

The following items on the consent calendar will be approved by one motion unless a Commission member requests to pull a specific item.

A. Welcome back to Bert Ashland, First District Commissioner.
Commissioners welcomed back Bert Ashland, Commissioner Ashland provided comments.

B. Approve Commission minutes for March 5, 2020.

Motion: Commissioner Shawver
2nd: Commissioner McCusker
Abstained: Commissioner Ashland, Commissioner Posey
Approved 4-0

IV. DISCUSSION CALENDAR MATTERS (Item A)

A. PARK ABANDONMENT AND AUTHORIZATION TO CONVEY LAND – ALISO AND WOOD CANYONS

The California Department of Transportation (Caltrans) is planning a construction project on State Route 133 (SR-133), which includes safety improvements, undergrounding of utilities, and addition of a bike lane. Park abandonment of an unused portion of Aliso and Wood Canyons Wilderness Park and modification to the premises managed by OC Parks under a Lease with the City of Laguna Beach are needed to facilitate the project.

Stacy Blackwood, OC Parks Director, provided information and answered Commissioner’s questions.

RECOMMENDED ACTIONS:

1. Recommend that the Board of Supervisors find that the Corner Parcel at Aliso and Wood Canyons Wilderness Park is not required for County use and approve actions related to park abandonment of the Corner Parcel.

2. Recommend that the Board of Supervisors authorize actions necessary for County staff to approve and execute all real estate instruments to transfer the parcel to a qualifying public entity for reasonable consideration based on the market value for the property’s intended use, subject to compliance with County Regional Riding and Hiking Trail policies and satisfaction of Park Abandonment requirements related thereto.

3. Recommend that the Board of Supervisors authorize actions necessary to amend the 2009 Amended and Restated Lease for the Laguna Coast Wilderness Park between the County and the City of Laguna Beach to remove parcels required for a Caltrans project along State Route 133, upon approval of County Counsel.

Motion: Commissioner Posey
2nd: Commissioner McCusker
Commissioner Shawver and Chair Koos made a second motion recommending inclusion of verbiage in the Board staff report background regarding their interest in Caltrans ensuring any habitat impacts from the project are restored to the greatest degree possible.

Approved 6-0

V. OC PARKS DIRECTOR’S REPORT

Stacy Blackwood, OC Parks Director, provided updates and answered Commissioners’ questions.

A. OC PARKS OPERATIONS AND BUDGET UPDATE

B. UPCOMING OC PARKS EVENTS

OC Parks now offers a robust suite of family-friendly virtual programming and highlights to educate, entertain, and support recreation within local neighborhoods. The programs are a combination of live and recorded events that can be accessed on both Facebook and Instagram.

OC Parks features the following daily event themes:

- #MondayMemories: Mondays will feature content provided by Archaeology / Paleontology or Historical staff.
- #TriviaTuesdays: Tuesdays will feature plant or wildlife trivia curated by field staff.
- #WildlifeWednesday: Wednesdays will feature wildlife updates from the OC Zoo or parks.
- #ThrowbackThursday: Thursdays will feature "throwback" posts highlighting past or classic content.
- #FeatureFriday: Fridays will feature staff sharing interesting information and highlights from their parks or facilities.
- #ScenicSaturday: Saturdays will feature various scenic sights from throughout the parks.
- Sundays will feature "The Week Ahead" infographics alerting followers of weekly content to come.

VI. COMMISSION COMMENTS AND REPORT

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.
VII. ADJOURNMENT 8:56 pm
FROM: Pam Passow, Operations Deputy Director, OC Parks  
DATE: August 6, 2020

SUBJECT: Trails Subcommittee Member Selection and Proposed Third Quarter Agenda

Member Selection

The Trails Subcommittee (Subcommittee) is a technical working group that is advisory to the Parks Commission and serves as a public forum for discussion of matters involving the extensive and complex County regional trails system. The Subcommittee is currently comprised of one hiker/naturalist, two equestrians, and one mountain biker, in addition to two Commission representatives – Chair Koos and Commissioner Shawver, serving as Chair and Alternate Chair of the Subcommittee, respectively.

Following the vacancy of an at-large Subcommittee member’s seat, on March 5, 2020, your Commission reviewed the applications of two individuals with trail volunteer experience and hiking interests and recommended those individuals be interviewed. Interviews were conducted in July, and Virginia Webber is being recommended by both the Subcommittee Chair and Alternate Chair to fill the vacant Subcommittee seat.

Ms. Webber is a hiker, Irvine Ranch Conservancy volunteer, Crystal Cove Alliance volunteer, and public/interpretive program guide. Additional information on Ms. Webber is provided in the application attached to this staff report. Appointment of Ms. Webber would support a balanced representation of the various trail user groups and complete the Subcommittee membership.

Proposed Third Quarter Agenda

The Subcommittee meets quarterly, and its next meeting is anticipated on September 24, 2020. In accordance with Subcommittee Guidelines, which were revised by your Commission on June 6, 2019, Subcommittee agendas require the approval of both its Chair and Alternate Chair and review by your Commission. The upcoming third quarter agenda contains an important discussion matter regarding development of a trail management policy for the County parks system.

OC Parks manages 60,000 acres of County parkland comprised of urban, wilderness, and historic parks, beaches, harbors, 150 miles of paved bikeways, and 350 miles of unpaved riding and hiking trails. These 350 miles of unpaved trails are utilized by a variety of users – such as hikers, bikers, equestrians, and birdwatchers – and meander through
Orange County wilderness and open space, sensitive habitat, and areas protected under conservation easements and permits with regulatory agencies.

With over 14 million visitors per year, County parks and trails experience challenges inherent when a large number of users recreate in a finite space. Trail concerns related to crowding, speed, safety, trail etiquette, widening of existing trails, and creation of unauthorized trails have been raised by the public, advocacy groups, and Parks staff. Long-term trail use modifications may be necessary to address these concerns. Additionally, existing operational activities, including rerouting trails, designing new trails, and decommissioning unauthorized trails, are conducted to maintain and preserve native habitat while balancing that with providing recreation opportunities in Orange County.

The County General Plan outlines a Master Plan of Regional Riding and Hiking Trails (Trails Master Plan), that was initially adopted by the Board of Supervisors (Board) in 1965 and amended and updated multiple times over the years. The Trails Master Plan provides a general overview and information on the purpose, constraints, and opportunities germane to County riding and hiking trails. Staff also currently rely upon existing environmental law and industry best practices to determine work to be done on trails. While these tools are useful in helping guide decisions affecting trails in the County parks system, a comprehensive department-wide policy does not currently exist that provides specific processes and assessments that staff must undertake prior to modifying or determining trail use and/or configuration. Staff intend to formalize and publicly review trail management practices and procedures that have been utilized over the past 20 or more years, as well as update them to address current trail use patterns, technologies, and activities.

Historically, OC Parks has managed the trails to be enjoyed by all, making multi-use trails throughout the park system. When the system had less users, this system worked well, and trail users were good about sharing the spaces. With the increase of users on our trails in recent years, we are seeing more conflicts on the trails and more frustration from the users. During this process, OC Parks would like to explore if more of the trails should be single use, one way, or limited use to help enhance the experience for the different user groups.

As indicated in the proposed third quarter agenda, a Subcommittee discussion is scheduled on this topic. The discussion is intended to include the following: 1) background on existing trail system guidelines (including the Natural Community Conservation Plan, General Development Plans, Resource Management Plans, etc.); 2) an overview of trail management practices; and 3) a discussion on overarching trails policy: whether trails should be for all/multiple users or specific uses. Based on Subcommittee review and feedback, an updated policy document will be developed that will be made available for public review and comment in the future. Furthermore, changes to existing trail management guidelines may be necessary to align current practices to the updated policy. The policy, and potentially other documents, would later be provided to the Subcommittee for final review and recommendation to the Parks Commission for concurrence.
RECOMMENDED ACTIONS:

1. Select Virginia Webber to serve as an at-large member on the Trails Subcommittee.

2. Concur with the Trails Subcommittee proposed Third Quarter Agenda.

Attachments: Virginia Webber Application  
Proposed Subcommittee Third Quarter Agenda  
Subcommittee Guidelines, Version 6/6/2019
APPLICATION FOR OC PARKS TRAILS SUBCOMMITTEE APPOINTMENT

The OC Parks Commission makes appointments to the OC Parks Trails Subcommittee. The purpose of this application is to provide the OC Parks Commissioners information regarding your experience and interests. Please provide the information requested by answering the questions below as clearly and concisely as possible.

Information provided in this document may be subject to disclosure under the California Public Records Act.

DATE: July 7, 2016

FIRST NAME: VIRGINIA
LAST NAME: WEBBER

STREET ADDRESS: 51 CONSET LANE
CITY: IRVINE
ZIP: 92620

EMAIL: WEBBER.VIRGINIA@GMAIL.COM
PHONE: 949-300-5838

Please briefly answer the following questions:

1. Describe your experience and qualifications that would make you an effective Trails Subcommittee member.
   
   I am a long-time resident and community volunteer, and am committed to using public resources to enable well being and connectivity within our county. I try to inspire public support and understanding of the unique properties of our open spaces and trails -- and articulate its value -- by writing for local publications about the land.

2. Describe your involvement in recreation and outdoor-related groups and activities in Orange County, CA.
   I have been a volunteer trail guide for the Irvine Ranch Conservancy since January 2011, and volunteer for Crystal Cove Alliance. I lead public programs on trails for the IRC and its partner organizations (interpretive, fitness, and family oriented outdoor programs for Irvine, Newport Beach, and Orange County Parks). I also try to engage public understanding and support of the local open space by staffing outreach booths and events.

3. Provide names of all non-profit groups you are affiliated with that relate to parks, trails, open space management and/or preservation.

   Irvine Ranch Conservancy and Crystal Cove Alliance
4. What topics concern you that relate to the OC Parks Trails Subcommittee?

I think balancing access and usage with conservation of our sensitive and rare local habitat is a concern for the Trails Subcommittee, but also an opportunity. I would like to see connectivity between the built and unbuilt environments.

5. What trail user group would you represent on the OC Parks Trails Subcommittee? (Multiple selections are allowed, however, note the primary area of expertise.)

☐ Hikers  ☐ Trail runners  ☐ Equestrians
☐ Mountain Bikers  ☐ Road Cyclists  ☐ Other:

6. Are you a recognized representative of any type of trails and/or environmental group? ☐ Yes  ☐ No
   If yes, which ones?

I have been publicly identified by my volunteer association with the Irvine Ranch Conservancy and Crystal Cove Alliance, but do not officially represent either group.

7. Why do you want to be a member of the OC Parks Trails Subcommittee?

In more than five years of leading diverse participants on public programs on local trails, I have consistently witnessed unexpected pro-social properties of local trails and public programs. Our public trails are part of a unique and iconic landscape, and are also means to greater community connectivity. There is a cross-pollination that occurs on trails, between diverse stakeholders, whether they be cyclists and hikers or residents from different cities. I hope to see this opportunistic connectivity continue to be enabled by our local trails and open spaces.

Subcommittee members are asked to make every effort possible to attend meetings. The Subcommittee has a minimum of four (4) quarterly meetings per year at OC Parks Headquarters located at:

13042 Old Myford Rd
Irvine, California 92602-2304

Can you commit to attending all or the majority of these meetings? ☐ Yes  ☐ No

The OC Parks Trails Subcommittee will conduct open meetings in accordance with the Ralph M. Brown Act (Brown Act) and will use Roberts Rules of Order as a guide for parliamentary procedure. If selected to serve on this subcommittee, you agree to read and abide with the Brown Act and the subcommittee’s parliamentary procedures.

Members contribute according to their specific interests or expertise. This may include gathering information, making recommendations, and providing project updates to the Parks Commission and/or OC Parks Trails Subcommittee. Field trips, research, and attending occasional meetings of related organizations may also be necessary.

Thank you for your interest in the OC Parks Trails Subcommittee. The OC Parks Commission will review all applications at their next regularly scheduled meeting and an OC Parks staff member will contact you immediately afterwards.

Please contact Rory Paster, OC Parks Trails Coordinator at (949) 923-3716 if you have any questions, or would like to discuss membership obligations prior to submitting your application. Please email your application to Rory.Paster@ocparks.com or mail to 13042 Old Myford Rd, Irvine CA 92602-2304

Updated: May 6, 2016
I. ROLL CALL

II. PUBLIC PARTICIPATION

At this time, members of the public may address the Subcommittee on items of public interest that are within the jurisdiction of the Subcommittee and are not contained in tonight’s agenda.

III. CONSENT CALENDAR (Item A)

The following item(s) will be approved by one motion unless a Subcommittee member requests to pull a specific item.

A. APPROVE SUBCOMMITTEE MINUTES OF JANUARY 23, 2020

IV. DISCUSSION CALENDAR MATTERS (Item A)

A. OC PARKS TRAILS MANAGEMENT POLICY

Initiation of a process to formalize and publicly review trail management practices and procedures, and update them to address current trail use patterns, technologies, and activities.

RECOMMENDED ACTION:

Discuss and provide comments related to a trails management policy for OC Parks.

V. SUBCOMMITTEE MEMBER COMMENTS AND REPORT

At this time Subcommittee members may comment on agenda or non-agenda matters and ask questions of staff, provided that no action may be taken on off-agenda items unless authorized by law.

VI. ADJOURNMENT
I. BACKGROUND

The mission of OC Parks, a department within the County of Orange, states that “as a steward of significant natural and cultural resources, OC Parks manages and operates a system of regional parks, beaches, harbors, trails and historic sites that are places of recreation and enduring value”. The Orange County Parks Commission (Commission) was established by the County Board of Supervisors to act as an advisory body to the Board of Supervisors and the Director of OC Parks (Director).

OC Parks and the Commission require a working group to assist in matters involving County trails and bikeways and in planning an appropriately designed, operated, and maintained regional trail system that will achieve OC Parks’ Strategic Plan goal of maintaining a safe and healthy environment for the public and as outlined in the County General Plan.

To meet this need, the Commission, at its April 7, 2016 meeting, voted to approve the establishment of a Trails Subcommittee (Subcommittee) and the guidelines contained in this document.

II. PURPOSE

The primary purpose of the Subcommittee is to provide support and act as an advisory body to the Commission on matters involving County trails and bikeways.

III. DUTIES

When requested by the Commission or Director:

A. Review and provide comments and recommendations to the Commission for updates to the County’s Master Plan of Riding and Hiking Trails, Master Plan of Bikeways, and various documents and maps related to County trails and bikeways.

B. Provide input regarding the prioritization of proposed trail and bikeway connections, gap closures, acquisitions, and improvement projects during the annual OC Parks budget development process.

C. Serve as a forum for public input and communication regarding County trail use, operations, and maintenance that would facilitate a constructive balance between various trail user groups, including but not limited to hikers, equestrians, cyclists, and runners.
D. Assist with OC Parks data gathering objectives, as needed, such as providing trail counts and reporting trail issues.

E. Promote and encourage responsible trail use.

F. Provide a forum for the public to provide comments and feedback with respect to planning, design and maintenance of trail/bikeway projects.

G. Review and make recommendations to the Commission on plans and specifications for proposed regional trails and off-street bikeway improvements.

H. Review and make recommendations to the Commission on policies and procedures for trail use and management, including enforcement methods.

I. Provide recommendations to the Commission on active transportation events and special use of trails and bikeways.

J. Perform specific tasks as authorized by the Commission or Director.

IV. LIMITATIONS

The Subcommittee shall serve in an advisory capacity to the Commission. It shall have no independent duties and no authority to take actions that bind the Commission or the County of Orange. No expenditures or requisitions for services and supplies shall be made by the Subcommittee.

V. MEETINGS

A. The officers of the Subcommittee shall consist of a Chairperson and an Alternate Chairperson and shall be appointed by the Commission. The Chairperson and Alternate Chairperson positions shall be a term of one year or until a successor is appointed by the Commission.

B. Meetings of the Subcommittee shall be held quarterly between the hours of 7pm and 8pm at OC Parks Headquarters, 13042 Old Myford Rd., Irvine 92602.

C. Each meeting shall be open to the public, and the Subcommittee shall give notice of its meetings and conduct those meetings as required by law.

D. A quorum constitutes more than one-half of the Subcommittee members, including at least one Commissioner, for the transaction of business at a meeting. At any regularly called meeting lacking a quorum, the members
present may constitute themselves a “committee of the whole” for the purpose of discussing matters on the agenda of interest to the Subcommittee members present, but may not take any action. The committee of the whole shall automatically cease to exist if a quorum is present at the meeting.

E. If a member is absent from two regular quarterly Subcommittee meetings in any 12-month period, the position shall automatically be vacated, and a successor shall be appointed to fill the remainder of that member's term.

F. Any vacancy in the Subcommittee shall be filled by the Commission at its next regular meeting. The successor to any vacancy shall hold office for the balance of the unexpired term of that office.

G. Each member of the public appearing at a Subcommittee meeting shall be afforded two minutes in his or her presentation, unless the Chairperson, at his or her discretion, permits further remarks to be made. Any person addressing the Subcommittee may submit written statements, petitions, or other documents to complement his or her presentation. The Chairperson shall manage public comment and meeting duration as appropriate to accomplish the goals of the Subcommittee. If member of the public wishes to speak for more than 2 minutes and is not granted permission by the Chairperson, a Subcommittee member may make a request for additional speaking time in the form of a motion to the chair; and if the motion is seconded, a vote shall be taken to determine if additional speaking time will be granted.

H. All meetings held by the Subcommittee shall be conducted in compliance with the Brown Act, California Government Code Section 54950 et seq., and its requirement that public commissions, boards, and councils and other public agencies conduct the people’s business openly.

I. All Subcommittee members shall comply with the provisions of the Political Reform Act of 1974, California Government Code Sections 1090 et seq. and 87100 et seq., concerning conflicts of interest.

VI. AGENDAS

The Chairperson and Alternate Chair, in consultation with the Director, shall determine the items to be placed on the Subcommittee agenda.

OC Parks’ Trails Coordinator shall prepare the agenda for each meeting in consultation with Planning & Design Staff, Director, Chairperson and Alternate Chair. Material intended for placement on the agenda shall be delivered to the Trails Coordinator on or before 12:00 p.m. on the date established as the agenda deadline for the forthcoming meeting. The Trails Coordinator may withhold placement on the agenda of any matter that is not timely received, lacks
sufficient information, or is in need of staff review and report prior to Subcommittee consideration.

Agenda items can be initiated by the following:

Orange County Parks
Commission OC Parks Director
OC Parks Trail Coordinator

Any proposed agenda item not initiated by the Commission or Director that requires a significant amount of OC Parks’ staff time for research and preparation shall be approved by the Director prior to being accepted by the Trails Coordinator for placement on the agenda and action by the Subcommittee.

Unless otherwise determined by the Commission or Director for a particular agenda or agenda item, all Subcommittee agenda items shall be approved by both the Commissioners that serve as the Chairperson and Alternate Chair prior to release of the agenda to the Subcommittee members and public.

VII. MEMBERSHIP

The Subcommittee shall consist of seven regular members appointed by the Commission, with one sitting Commissioner serving as Chairperson. All members shall live in the County of Orange during their term on the Subcommittee.

A. COMMISSION MEMBERS

Two Commission members shall be elected to serve on the Subcommittee. One shall serve as Chairperson, and one shall serve as Alternate Chair. The Chairperson shall be appointed by the Commission.

B. OTHER MEMBERS

Five members from the community shall be selected to serve on the Subcommittee by the Commission based on a review of applications in which interested parties are asked to describe their involvement and expertise in trails and bikeways

There is a desire to establish a subcommittee that provides a balanced representation from various geographic areas of the county, as well the various trail user groups (pedestrians/hikers, equestrians, mountain bikers, road cyclists) and environmental organizations. Since many existing and proposed trails are located within open space, wilderness and preserve areas, it is preferred that members have an understanding of the environmentally sensitive conditions and constraints associated with implementing trails in wildland areas.
Members of the Subcommittee (including the Commissioners) serve at the will and pleasure of the Commission. Therefore, they may, at any time, be removed from the Subcommittee, with or without cause, by a majority vote of the Commission whenever, in its discretion, the best interests of the OC Parks shall be served thereby.

C. COMPENSATION

Membership on the Subcommittee is strictly voluntary and no compensation, benefits, or reimbursements are included or offered to the members (this includes parking passes/fees, park/attraction entrance fees, park use fees etc.).

Upon expiration of their term or removal from office, such members shall not be entitled to any compensation or any other benefits that may have been granted during their term.

VIII. TERM OF OFFICE

The term of office for each non-Commission member shall be two years with a maximum of three consecutive terms (six years total).

The term of a Commissioner is limited to his or her service on the Commission.

Appointments and renewal of appointments to the Subcommittee shall be voted on by majority vote of the Commission during a regularly scheduled Commission meeting.

IX. GOVERNANCE

A. The Subcommittee shall provide a draft agenda to the Commission at least one week prior to the Subcommittee meeting for review.

B. The Subcommittee shall provide an update to the Commission regarding the Subcommittee meeting at the next regularly scheduled Commission meeting subsequent to the Subcommittee meeting.

X. TERMINATION OF SUBCOMMITTEE

The Subcommittee may terminate upon any of the following circumstances:

A. The dissolution or termination of the Commission.
B. The Board of Supervisors may, by majority vote, terminate the Subcommittee at any time.
C. The Commission may, by majority vote, terminate the Subcommittee at any time.
D. Five year review and extension: Upon formation, which shall mean the date of the Commission’s meeting where the Subcommittee has established its full membership as described herein, the Subcommittee shall automatically terminate five years thereafter unless a majority of the Commission votes to extend the Subcommittee for an additional five years. This process shall be repeated unless and until the Subcommittee is terminated.
Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
Presentation Outline

- Background & Site History
- Recent Park Damage & Response Actions
- Master Plan Process Status
- Regional Coastline Management Planning
Location

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
Location and Surrounding Ownership (Cont'd)
History

1930s

1964
History

Late 1960s
History

Late 1970s

Park Opening July 12, 1980
History
History

2016

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
History
History
History
Coastal Development Permits

A Coastal Development Permit (CDP) is required for any "development" within the coastal zone.

- Development = construction, reconstruction, demolition, or alterations.

- **Emergency Permit** - issued for work needed to respond to an unanticipated event such as storm damage

- **CDP** - a follow up CDP is required to make permanent the installation or the development must be removed within 60 days.

- **Public Works Plan** - (PWP) provides a comprehensive permit vehicle for obtaining Commission approval of large or phased public works projects. It provides an alternative to the usual project-by-project permit application process that can require multiple coastal development permits for different components of a project. Approvals are processed directly through the CA Coastal Commission (no City CDP or appeals to Commission).
History of Emergency CDPs

**Legend**

1. **1/9/05** - Construction of a temporary rock revetment
2. **2/2/07** - Slurry seal voids between sidewalk and footing and placement of rock revetment
3. **1/19/11** - Installation of rock slope protection from the parking lot to the restroom
4. **11/9/15** - (Nullified) Application for rock slope protection along southeast end
5. **4/1/16** - Removal of failed sidewalk panels, and temporary placement of shoreline protective devices in the form of sandcubes
History of Emergency CDPs (Cont'd)

Legend

6 12/7/18 - Removal of failed wooden bulkhead, stairway, palm trees, and light poles. Temporary placement *sandbags and sandcubes along segment fronting the existing restroom facilities, basketball court and southeastern portion of the public beach parking lot. Temporary placement of decorative barricades landward of the parking spaces fronting the beach.

7 1/15/19 - Demolition of wooden boardwalk, basketball court, public restroom, and associated utilities; removal of palm trees within demolition site; temporary placement of decorative barricades; and temporary placement of sandbags and sandcubes.

8 4/16/19 - Denied - application to place sandcubes along seaward segment of the coastal trail.

9 8/13/19 - Temporary placement of sandcubes. The City of Dana Point will be responsible for maintaining the sandcubes and clearing any related debris from the beach for the duration of the emergency authorization.

10 7/23/20 - Demolition of damaged concrete sidewalk, curb and gutter, wooden seawall, and remnant debris; relocation of ADA parking stall and K rails; and fill of voids (unsafe holes and drop-offs) with native beach or compatible material.

*riprap installed prior to issuance of permit
Existing Conditions

Legend
1 Bike/Pedestrian Connection to Doheny State Park
2 City of Dana Point Storm Drain and Water Quality Treatment
3 Bike/Pedestrian Trail
4 Beach Road Guardhouse
5 Parking Area
6 Temporary K-rail
7 Box Culvert
8 Temporary Restroom
9 Dana Point Trolley Stop
10 Emergency Vehicle Access (Capistrano Bay District)

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
Recent Site Conditions
Recent Site Conditions

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020

06.30.2020

06.30.2020
Recent Site Conditions

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
Recent Site Conditions
Recent Emergency Work – Start Date 07.13.2020
Recent Site Conditions

07.27.2020

Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
## Follow Up CDP

<table>
<thead>
<tr>
<th>Date</th>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/26/19</td>
<td>OC Parks submits CDP Application</td>
<td>The County proposes to retain this emergency shoreline protection, as well as armor rock placed in the footprint of the removed basketball court, until the County completes and implements a Master Plan to determine a long-term solution.</td>
</tr>
<tr>
<td>5/24/19</td>
<td>Notice of Incomplete Application</td>
<td>Provide a coastal hazards analysis covering the next 5 years. Provide an alternatives analysis, including removal of the rock, mitigation for public access impacts, tree replacement options, and other temporary wave attenuation options.</td>
</tr>
<tr>
<td>10/4/19</td>
<td>OC Parks submits follow up information</td>
<td>Coastal wave runup and overtopping likely to continue. Proposed remediation/mitigation/best management practices.</td>
</tr>
<tr>
<td>10/31/19</td>
<td>CCC requests additional information</td>
<td>Provide a site plan including wayfinding signage. Provide vegetation protections measure. Provide potential beach erosion rates for the next 5 years, potential for an El Nino in the next 5 years, an approximate range of high water levels. Short term alternatives analysis should include potential pilot projects.</td>
</tr>
<tr>
<td>1/14/20</td>
<td>OC Parks submits follow up information</td>
<td>The short-term alternative of removing the emergency protection would most likely result in loss of the public bicycle path (and thus no coastal bicycle trail until Dana Point Harbor, ~1.5 miles away), additional loss of public parking areas, closure of the parking lot to protect public safety, and discharge of debris into the ocean as storm/wave damage occurs.</td>
</tr>
<tr>
<td>2/6/20</td>
<td>CCC requests additional information</td>
<td>Requests an analysis of feasible alternatives.</td>
</tr>
<tr>
<td>5/5/20</td>
<td>OC Parks submits follow up information</td>
<td>Alternatives analyzed include: A. Remove all sandbags and armor rock along the entire County Park shoreline (retreat); C. Remove all sandbags and armor rock and construct vegetated dunes (living shoreline); D. Replace all sandbags with armor rock along the entire County Park shoreline.</td>
</tr>
<tr>
<td>6/4/20</td>
<td>CCC requests additional information</td>
<td>Provide additional analysis for alternative public transit opportunities, alternative parking configurations, replacing all rock with sand cubes or cobble berm.</td>
</tr>
</tbody>
</table>
Goals for Capistrano Beach Park 2020-2040

Master Plan Goals (County Beach Property)
• Preserve Coastal Trail (Bike & Pedestrian Trail Access & Connections)
• Provide Public Access, Recreational Activities & Facilities
  • Vehicular/ trolley/ emergency vehicle access
  • Modified public parking – smaller parking area, ADA & emergency vehicle parking
  • ADA-accessible ramp, or similar, to provide access to beach & possibly small watercraft launch
  • Restroom, outdoor shower facilities, fire pits, picnic tables & benches

Regional Shoreline Planning Goals (Offshore Protection, Not County)
• Develop sand nourishment and living shoreline strategies (2025/2030 timeframe)
• Long-term regional solutions for sand nourishment & retention (offshore reef, groins, etc. – 2035/2040 timeframe)
Capistrano Beach Park Update
OC Parks Commission – August 6, 2020
Current & Next Steps

• Complete emergency work to improve public safety and provide coastal access

• Submit revised CDP application for Interim Improvements
  • Emergency work to date and retention of all existing protections
  • Additional CCC requirements, noted in Slide 24

• Complete Master Plan & Public Works Plan/Coastal Development Permit
  • Finalize Preferred Alternative
  • Conduct Final Public meeting
  • Complete CEQA documentation
  • Obtain Board of Supervisors & CA Coastal Commission approval

• Develop Regional Shoreline Management Solutions
  • Partnership with USGS to update CoSMoS results
  • Outreach to Regional Partners to develop sand nourishment, living shoreline and sand retention strategies
  • OC Parks is exploring interest of establishing a regional workgroup with agencies & stakeholders within the Oceanside Littoral Cell.
Questions?
OC PARKS
During COVID-19
We are open!

Regional and wilderness parks (never closed)

Beaches

Camping

Riding and hiking trails

Trails/regional bikeways

Fishing lakes, including Irvine Lake

Courts/sports fields (open to walk-up play)
Steps toward modifying operations

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 16</td>
<td>All playgrounds, exercise equipment, nature centers, park offices, meeting rooms, OC Zoo, nature centers, and other public indoor facilities closed. Reservations (shelter and camping) and permits were canceled and refunded.</td>
</tr>
<tr>
<td>March 18</td>
<td>Parking lots closed at regional parks, but all parks remained open for walk-ins and active recreation.</td>
</tr>
<tr>
<td>March 23</td>
<td>Parking lots closed at wilderness parks, but all parks remained open for walk-ins and active recreation.</td>
</tr>
<tr>
<td>March 25</td>
<td>Parking lots closed at beaches, but beaches remained open for walk-ins and active recreation. Virtual offerings increased, including converting programs to be shared through Facebook Live, craft videos, informational posts about various parks and animal updates. This quickly expanded to daily offerings.</td>
</tr>
<tr>
<td>April 3</td>
<td>OC Parks Sound Check: A Virtual Concert Series launched. The series consisted of six concerts from local artists which were posted every Saturday for people to safely enjoy from their homes.</td>
</tr>
<tr>
<td>April 25</td>
<td></td>
</tr>
</tbody>
</table>

*During this period while parking lots were closed, OC Parks operated on a skeleton crew to reduce risk of exposure and transmission. Park Rangers and Park Maintenance Supervisors remained on site at their respective facilities to ensure the parks were safe and operational. Construction projects continued and were expedited, where possible, to take advantage of reduced conflicts with public use and vehicle traffic.*
## Steps toward safely reopening

<table>
<thead>
<tr>
<th>Date</th>
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</tr>
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<tbody>
<tr>
<td><strong>May 1-7</strong></td>
<td>In response to order from CalOES and California Department of Natural Resources, beaches were closed on May 1 and reopened May 7, following State approval of County phased beach re-opening plan. Beaches reopened for active recreation, but parking lots remained closed.</td>
</tr>
<tr>
<td><strong>May 16</strong></td>
<td>Parking lots reopened at regional and wilderness parks. Beach parking remained closed. Camping parks reopened campsites at limited capacity to support physical distancing.</td>
</tr>
<tr>
<td><strong>May 18</strong></td>
<td>Beach parking lots reopened at half-capacity.</td>
</tr>
<tr>
<td><strong>May 28</strong></td>
<td>Beach parking lots fully opened.</td>
</tr>
<tr>
<td><strong>July 4/5</strong></td>
<td>Temporary closure of beach and beach parking lots for holiday weekend, consistent with surrounding State and City beaches. All beaches and beach parking lots reopened on July 6.</td>
</tr>
<tr>
<td><strong>Future</strong></td>
<td>Areas still to be resumed: playgrounds, exercise equipment, nature centers, park offices, meeting rooms, OC Zoo, nature centers, and other public indoor facilities closed. Shelter reservations and permits suspended.</td>
</tr>
</tbody>
</table>

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Activities in response to COVID emergency

1. In order to preserve PPE for emergency responder use during PPE shortage, issuance of increased janitorial contract services to provide more rigorous cleaning of park facilities was established.

2. Procurement of PPEs, additional cleaning and sanitizing products, and handwashing stations; materials to close off parks or portion of parks (K-rail, caution tape, fencing, etc.); signage for closures and/or as reminders of health order precautions; floor decals to aid in social distancing, etc.

3. Use of contract staff (PCI/parking attendants and Lifeguards) to provide additional personnel support at beaches, which experienced an unseasonal spike in attendance, and to assist with modifications of parking lot use.

4. Reallocated staff to park locations experiencing increased attendance triggered by lack of alternative recreation/entertainment.
New creative public programming

More robust social media and virtual entertainment, including:

- Daily highlights and themed stories on Instagram and Facebook.
- Virtual concert series established.
- Virtual nature education series established.

Modified onsite events:

- Drive-in movie events created. First at Mile Square Park on July 17-19 – sold out in 8 hours!
OC Parks is committed to delivering essential public resources for recreation, exercise and respite.

### Park Visitors
**June 2019 vs June 2020**
- Regional: -6%
- Wilderness: +77%
- Beaches: +42%
- Total: +13%

### Social Media
**March 16 to July 14, 2020**
- Facebook*: +12%
- Instagram: +30%
- Twitter: +16%

* From July 15, 2019 to July 14, 2020, OC Parks had an increase of 6,373 followers on Facebook. 78% of the increase in followers over the last year happened during COVID.

### Adapted Events
- **OC Parks Sound Check: A Virtual Concert Series**
  - Six Virtual Concerts
  - 139,035 Views
- **OC Parks Drive-In Events**
  - First drive-in movie weekend at Mile Square Regional Park July 17-19 sold out in 8 hours.
  - More drive-in events are being planned.
Thank you!