

ORANGE COUNTY BOARD OF SUPERVISORS

A g e n d a R e v i s i o n s a n d S u p p l e m e n t a l s

Note: *This supplemental agenda is updated daily showing items that have been added, continued, deleted or modified.*

No new supplemental items will be added to the agenda following close of business on Friday.

June 10, 2014

PUBLIC HEARING

1. Revised Title to read:
OC Community Resources - Public Hearing to consider adopting resolution approving OC Animal Care Fee Schedule effective 8/1/14 for all animal license fees and 7/1/14 for all other fees and rescinding and superseding Resolution No. 08-091; *receive and file long term vision of OC Animal Care as a regional provider of animal control and animal shelter services; direct staff to approach current contact and non-contract cities regarding long term agreements for animal control and animal shelter services, with the understanding that the County will soon begin planning for a new, state of the art animal shelter and will also study the feasibility of satellite shelters; and make California Environmental Quality Act and other findings - All Districts*

THE FOLLOWING AGENDA ITEMS HAVE HAD CHANGES TO THEIR RECOMMENDED ACTIONS SINCE RELEASE OF THE AGENDA TO THE PUBLIC:

Item: 1

S u p p l e m e n t a l I t e m (s)

None



RECEIVED
2014 JUN -6 PM 1:45
CLERK OF THE BOARD
ORANGE COUNTY
BOARD OF SUPERVISORS

Revision to ASR and/or Exhibits/Attachments

Date: 6/3/2014

To: Clerk of the Board of Supervisors

From: Steve Franks, Director, OC Community Resources

ASR Control #(s): 14-000940 Agenda Item(s) # / for the 6/10/2014 Board Meeting

Subject: OC Animal Care Fee Schedule Update

Explanation:

Revised Recommended Action(s)

Add Recommended Action #5 and #6 to read:

5. Receive and file the long term vision of OC Animal Care as a regional provider of animal control and animal shelter services.

6. Direct staff to approach current contract cities and non-contract cities regarding long term agreements for animal control and animal shelter services, with the understanding that the County will soon begin planning for a new, state of the art animal shelter, and will also study the feasibility of satellite shelters.

Make modifications to the:

Subject Background Information Summary

The following is added to the Background Section of the ASR and should be considered new information:

On May 6, 2014, your Board approved ASR #14-000685 (option No. 3), directing OC Community Resources to re-agendize the proposed OC Animal Care Fee Study, most recently submitted on January 28, 2014 (ASR #13-001599). In addition, your Board directed staff to present a long-term vision of OC Animal Care as a regional provider of animal control and animal shelter services, which includes entering into long term agreements with both contract- and non-contract cities. This long-term vision also includes planning and development of a new, state-of-the-art animal shelter, to be located at the former Marine Corp. Air Station in Tustin, as well as the potential for satellite animal shelters.

The Animal Care Services program (ACS) provides animal control field services, animal shelter services, animal licensing and business licensing to eighteen Orange County cities (via contractual arrangement) and all Unincorporated County areas.

OC Animal Care is funded by a combination of user fees, charges to Contract Cities (for services provided) and County general funds. Historically, the ACS program has relied on revenue from user fees to fund the majority of its operating costs, with less reliance on funds from Contract Cities and the County General Fund. Up until fiscal year 2008-09, this “fee based” model was updated on an annual basis through the completion of comprehensive fee studies, which resulted in gradual, Board approved increases in the user fees. These fee increases allowed OC Animal Care to recover a portion of its cost of doing business, while also spreading costs to the Contract Cities.

Costs charged to Contract Cities are the result of providing services to those cities, for which no other party or individual (such as the animal owner) can be held responsible for payment. For example, if OC Animal Care impounds a stray animal from the City of Garden Grove, and that animal has no owner information, Garden Grove will be charged for this service.

Management representatives from the eighteen Contract Cities continue to support a fee-based model for providing animal care services. Unlike OC Animal Care, most other animal care agencies in Southern California rely less on user fees, and more on general fund contributions to fund their operations. For this reason, OC Animal Care fees are often higher than surrounding jurisdictions, because those jurisdictions subsidize the cost of animal care services from their general funds.

The following table presents a comparison of general fund and fee revenue contributions for a number of Southern California jurisdictions for FY 2012/13:

	Orange County*	LA County	LA City	Riverside County	San Bernardino County	Irvine
General Fund Contribution**	44.6%	62.1%	83.0%	51.2%	69.7%	70.4%
Fee Revenue Contribution	55.4%	37.9%	17.0%	48.8%	30.3%	29.6%

*Orange County percentages estimated for upcoming FY 2014/15.

**For Orange County, the General Fund Contribution includes General Fund Contributions from the Contract Cities as well as the County.

As seen in the table above, other animal care agencies rely less on fees to fund their operations, and more on general fund contributions, whereas OC Animal Care is just the opposite, relying more on fee and less on general fund revenue.

To demonstrate the importance of OC Animal Care’s fees to its operational funding, consider animal license fees. These fees consist of 12-month altered and unaltered dog licenses, senior citizen dog licenses and puppy licenses. The recommended fees are \$27 (altered), \$100 (unaltered), \$27 (puppy) and \$13.50 (senior citizen). The total estimated annual revenue from the animal license fees, as estimated by the fee study is \$6.5 million, which equates to 62% of total fee revenue. If OC Animal Care lowered the altered, senior and puppy license fees to a level consistent with the surrounding Southern California jurisdictions, the resulting fees would be \$20 (altered), \$20 (puppy) and \$10 (senior). The loss of revenue from these fee reductions would total approximately \$642,000 from the current fee levels, and \$1.12 million from the proposed fee levels. Moreover, for every dollar decrease in the altered, senior and puppy license fees, revenue can be expected to decline by \$170,000. A decline in revenue of this

magnitude could only be offset through significant reductions in services. Given that dog license revenue constitutes approximately 62% of total fee revenue, other fees could not be raised sufficiently to cover such a loss. Furthermore, many of the other fees are already set at or near actual cost levels, and therefore could not be increased.

Since OC Animal Care provides services to eighteen contract cities, the inability to update user fees in an environment of increasing costs places additional financial burden on all Contract Cities, as well as the County General Fund to the extent that reductions are not made.

OC Animal Care has continued to experience significant cost increases over the last several years. Since FY 2012-13 (the year the fee study was completed), a variety of actual costs have increased. For example, comparing the 2012-13 actual FY costs with the 2014-15 recommended budget, retirement costs are expected to increase by 31%, health insurance costs are expected to increase by 19%, workers' compensation costs are expected to increase by 32%, and County Wide Cost Allocation Program (CWCAP) costs are expected to increase by 86%. In these expense categories alone, the expected cost increase will total about \$1.2 million over FY 2012-13, therefore these increases will need to be absorbed within the ACS program even if the fees are raised to the recommended levels.

Animal Care fees have historically been evaluated through comprehensive fee studies, which staff utilize to make fee recommendations. In an environment of increasing costs, it is necessary to complete fee studies on a regular basis so that fee recommendations can be made, and the Board given the opportunity to address cost recovery. However, given the significant time and resources needed to complete annual fee studies, ACS Program management, at the suggestion of your Board, proposes to update the Animal Care Fee Schedule on an annual basis, equal to the lower of 2%, or an amount equal to the Consumer Price Index for All Urban Consumers ((CPI-U: U.S. City Average: All items not seasonally adjusted). The increase would only apply to fees that are currently set at less than full cost, based on the 2012-13 fee study. It should be noted that, by law, in order for OC Animal Care user fees to be exempt from the definition of a "tax", no fee can exceed the cost of providing the service.

Over the last several years, OC Animal Care has directed considerable effort to increasing dog license compliance. This has been done by ensuring that all animal owners are billed for current, as well as past due license fees, as well as through increased use of canvassers to help identify dog owners that are not currently licensed. OC Animal Care also conducted a dog license amnesty program (Board approved) during FY 2009-10, which added approximately 7,000 new licenses. In addition, OC Animal Care is utilizing the Orange County Treasurer Tax Collector to invoice and collect all delinquent billings. Through these efforts, OC Animal Care estimates a dog license compliance rate of 47%, which is one of the highest in the state.

In comparison with the 2014/15 recommended budget, totaling \$18,862,501 (including CWCAP costs), the proposed fees of \$10,439,448 will cover 55.4% of budgeted costs, while the remaining costs will be paid by the Contract Cities, estimated at \$8,173,141 (43.3%), and the County General Fund, estimated at \$249,912 (1.3%).

Revised Exhibits/Attachments (attached)

Revised Resolution and Strikethrough versions are attached.

Regional Service Vision and Fee Checklist

Additional Information and/or Correspondence (attached)

Revise Current Year Cost: \$18,862,501 (2014-15 Recommended Budget)

Revise Current Fiscal Year Revenue: \$10,439,448

Revise Funding Source: Fees: 55.4%, Contract Cities: 43.3%, General Fund 1.3%

CC: County Executive Office

RESOLUTION OF THE BOARD OF SUPERVISORS OF
ORANGE COUNTY, CALIFORNIA

June 10, 2014

WHEREAS, the OC Community Resources Department is proposing to update its Schedule of fees for OC Animal Care; and

WHEREAS, California Health and Safety Code, Section 101325 provides that fees may be charged when services provided by the Health Officer pursuant to State law are not met by fees prescribed by the State; and

WHEREAS, the Codified Ordinances of Orange County provide for the regulation of animal maintenance, including the regulation of all animal facilities licensed by the County of Orange to ensure that they be humanely operated and meet basic health and sanitation requirements; and

WHEREAS, the Codified Ordinances of Orange County established certain obligations on the part of the County to enforce compliance with all animal regulations, including said health and sanitation requirements by animal businesses;

NOW, THEREFORE BE IT RESOLVED that this Board does hereby:

1. Find that the adoption of the Resolution approving the proposed fee schedule is Statutorily Exempt from the provisions of CEQA pursuant to Section 15273(a)(1) and (a)(2) of the CEQA Guidelines as the establishment or modification of rates, fees and charges which are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits and purchasing or leasing supplies, equipment, or materials.

2. Find that these fees meet the requirements set forth in subdivision (e)(2), (e)(3), or (e)(5), as applicable, of Section 1 of Article XIII C of the California Constitution, and are therefore exempt from the definition of a tax as used therein.
3. Find that the revenue resulting from the fees established pursuant to this resolution will not exceed the estimated reasonable costs to provide these services and that the costs of providing these services are reasonably allocated among the fees established hereby.

BE IT FURTHER RESOLVED that effective August 1, 2014 this Board hereby establishes the following OC Animal Care dog license fees, and hereby rescinds Resolution No. 08-091 with respect to dog license fees, as follows:

EXHIBIT 1

FEEES FOR INDIVIDUAL ANIMAL LICENSES

Fees

1.	<u>Dog Licenses</u> (See Note 1, Note 6)	
a.	12 month, non-neutered	\$100.00
b.	12 month, neutered (See Note 2)	\$27.00
c.	12 month, neutered, senior citizen discount (See Note 7)	\$13.50
d.	Puppy, 12 month license for dogs 6 months old or younger	\$27.00
e.	Late Fee (See Note 4)	\$35.00
f.	Non-Compliance Fee - Collections (See Note 5)	\$30.00
g.	Non-Compliance Fee (See Note 5)	\$112.00

BE IT FURTHER RESOLVED that effective July 1, 2014 this Board hereby establishes the following OC Animal Care fees, and hereby rescinds Resolution No. 08-091, as follows:

2.	<u>Cat Licenses</u> (Optional) (See Note 1)	
a.	12 month, non-neutered	\$6.00
b.	12 month, neutered	\$6.00
3.	<u>Other</u>	
a.	Reissue of lost dog or cat license tag	\$3.00
b.	Transfer of dog or cat license	\$6.00
c.	Assistance dog license (See Note 8)	Free
d.	Police/Law Enforcement Dog License (See Note 9)	Free
e.	License for privately owned wild, exotic, dangerous or nondomestic animal, per species or aviary, each	\$1,300.00
f.	Animal Permit, per household, per year, for more than three animals per household	\$300.00
	Non-profit animal rescues (registered 501(c)(3))	
	Animal Permit/Kennel Fee for more than 3 Animals (See Note 3)	Free
4.	<u>4-1-95 Declared Dog</u> (See Note 10)	
a.	4-1-95 Declared Dog Permit	\$377.00
b.	4-1-95 Declared Dog Compliance Discount Permit Fee (See Note 11)	\$123.00

Note 1. A dog or cat license can be sold only for the period covered by a valid rabies vaccination certificate acceptable to the California Department of Health Services.

Note 2. The reduced fee for a neutered animal will be allowed only upon presentation of a certificate of spaying, castration, or of the animal's inability to reproduce signed by a licensed veterinarian.

EXHIBIT 1

- Note 3. Free Animal Permit/Kennel Fee is applicable for one facility per currently registered 501(c)(3) group that meets the definition of “animal rescue” in OCCO 5-1-1.
- Note 4. Any person who fails to purchase or renew a license within fifteen (15) days after it has become due or expired shall be deemed delinquent and be subject to a late fee of \$35.00 in addition to the prescribed fee.
- Note 5. Any person who fails to purchase or renew a license within fifteen (15) days after it has become due or expired shall be deemed delinquent and will be subject to a Non-Compliance – Collections fee of \$30.00. This fee is in addition to the Late Fee (\$35) and is charged to offset costs paid to Orange County Treasurer Tax Collector for invoicing and collection of delinquent licenses. In addition, any person who fails to purchase or renew a dog license within fifteen (15) days after it has become due or expired, and after two late notices have been mailed to him or her, will be subject to a non-compliance fee of one-hundred twelve (\$112) in addition to the prescribed fee, the Late Fee (\$35) and the Non-Compliance – Collections Fee (\$30).
- Note 6. Once purchased, there will be no refund of license fees unless it is demonstrated that, at the time the license became effective, the animal was not subject to licensing.
- Note 7. Orange County residents who are 65 years of age or older may obtain dog licenses for altered dogs at 50% of the regular fee for altered dogs.
- Note 8. Assistance Dog includes guide dogs, signal dogs and service dogs as defined in paragraph (6) of subdivision (C) of Section 54.1 of the Civil Code. Subject to application and receipt of a signed affidavit from the owner or trainer pursuant to Section 30850 of the Food and Agricultural Code, license fee will be for Assistance Dogs already certified as such or while in training as provided in Section 7210.7 of the Business and Professions Code.
- Note 9. No license fees shall be required for the issuance of a license for any dog owned and/or used in crime detection or apprehension by a law enforcement agency.
- Note 10. Any dog declared under OCCO 4-1-95 as fitting the definition of OCCR 4-1-23 shall be required to obtain the permit and pay the fee. Upon declaration under OCCO 4-1-95, dog owners will be required to obtain the permit and pay the fee.
- Note 11. This discounted fee will apply instead of the standard 4-1-95 Declared Dog Permit Fee if the safety restrictions imposed on the declared dog have not been violated in the prior 12-month period.

EXHIBIT 1

FEES FOR ANIMAL BUSINESS LICENSES

Fees

1.	<u>Application Fee:</u> For each application, to be credited to the license fee if the license is issued	\$200.00
2.	<u>Penalty Fee:</u> For annual licenses not renewed within 30 days after the expiration of the previous license, or for licenses not timely obtained	25% of fee
3.	<u>Animal Business Re-inspection Fee</u>	\$385.00
4.	<u>Kennel per year</u> Non-profit animal rescues (registered 501(c)(3)) Animal Permit/Kennel Fee for more than 3 Animals (See Note 3)	\$450.00 Free
5.	<u>Pet Shop, per year</u> a. Aquarium only pet shop b. Pet shop	\$325.00 \$475.00
6.	<u>Fixed Location Grooming Parlor, per year</u>	\$425.00
6.1	<u>Mobile Groomers</u> a. Mobile Groomer – Field Inspection b. Mobile Groomer – OCAC Inspection	\$400.00 \$150.00
7.	<u>Animal Rental Establishment, per year</u>	\$325.00
8.	<u>Permanent Animal Exhibition, per year</u>	\$585.00
9.	<u>Temporary Animal Exhibition</u> a. First day b. Additional day Not to exceed per year maximum	\$100.00 \$50.00 \$400.00
10.	<u>Commercial Stable, per year</u> a. 1 – 49 horses b. 50 – 99 horses c. 100 or more	\$450.00 \$475.00 \$525.00

EXHIBIT 1

- | | | |
|-----|---------------------------------------|---|
| 11. | <u>Circus (billed as hourly rate)</u> | \$184.00
For Animal Business Licensing Staff charged at a rate of \$46.00 per quarter hour or fraction thereof
and
\$90.00 for Veterinary Services Staff charged at a rate of \$22.50 per quarter hour or fraction thereof |
| 12. | <u>Rodeo (billed as hourly rate)</u> | \$184.00
Charged at a rate of \$46.00 per quarter hour or fraction thereof |

FEES FOR ANIMALS IMPOUNDED

Fees

- | | | |
|----|---|---|
| 1. | <u>Daily Feed and Care Fee</u>
For each day commencing the day after impound: | |
| | a. Large Animal | \$136.00 |
| | b. Medium Animal | \$89.00 |
| | c. Dog or Cat | \$35.00 |
| | d. All other animals | Actual Cost |
| 2. | <u>Veterinary Services</u> | |
| | a. Rabies Vaccination | \$9.00 |
| | b. For services performed by County staff, per hour | \$104.00
Charged at a rate of \$26.00 per quarter hour or fraction thereof |
| | c. For emergency animal services performed by other than County staff per treatment | \$75.00 |
| | d. Other procedures performed by other than County staff Cost Charged by Vet | Actual Cost |
| | e. Owner requested Euthanasia | \$41.00 |
| 3. | <u>Grooming Fee</u> | |
| | a. Minor | \$21.00 |
| | b. Major | \$32.00 |
| 4. | <u>Bath Fee</u> | |
| | a. Small | \$17.00 |

EXHIBIT 1

b. Medium	\$38.00
c. Large	\$50.00
5. <u>Disposal Options</u>	
a. Cremation	
(1) Cat	
(a) Communal	\$47.00
(b) Private	\$77.00
(2) Dog – Communal	
(a) Up to 25 lbs.	\$47.00
(b) 26 to 65 lbs.	\$62.00
(c) 66 to 99 lbs.	\$77.00
(d) 100 lbs. or more	\$97.00
(3) Dog – Private	
(a) Up to 25 lbs.	\$77.00
(b) 26 to 65 lbs.	\$102.00
(c) 66 to 99 lbs.	\$122.00
(d) 100 lbs. or more	\$137.00
	Plus \$1.25 per pound for every pound over 100 pounds
b. Rendering	\$9.00
6. <u>Impound Fees</u>	
a. Large animal (horse, cow, etc.)	\$160.00
b. Medium animal (pig, sheep, etc.)	\$126.00
c. Dog, cat or other small animal or (See “Take Me Home” Program note below)	\$108.00

NOTE: All fees related to board and care and Impound Fees will be due and payable from the identified owner of the animal at the time the animal is redeemed, or at the time the animal is deemed to have been abandoned. The OC Animal Care Director or designee may charge the owner or Custodian for veterinary care rendered to impounded animals and such charges shall constitute a lien on said animals. The Director may approve payment from County Funds to practicing veterinarians rendering treatment to impounded animals.

Take Me Home Program – Impound fee will be waived for dogs and cats that are currently licensed, provided this is a first-time impound, and the animal is returned within 24 hours of impound.

EXHIBIT 1

NOTE: If the unique circumstances of an impoundment cause the County to incur costs that are more than 150% of the standard impoundment fee shown above, the full costs incurred for the impoundment will be charged to the animal owner.

EXHIBIT 1

- 7. Owner Requested Animal Disposal (from Field)
 - a. Large animal (horse, cow etc.) \$227.00
 - b. Medium animal (pig, sheep, etc.) \$133.00
 - c. Dog, cat or other small animal \$27.00

- 8. Impound Fines for Non-Sterilized Animals (Mandated by AB1856)
 Owners of impounded dogs or cats that are not spayed or neutered shall be fined as follows:
 - a. First occurrence \$35.00
 - b. Second occurrence \$50.00
 - c. Third or subsequent occurrence \$100.00

NOTE: The above fines are in addition to any other fines or impound fees currently assessed for impounded animals.

- 9. Placement Fees
 - a. Dog
 - (1) Days 1 – 5 after being made available \$50.00
 - (2) Days 6 – 30 after being made available \$20.00
 - (3) Days 31 and greater after being made available Free
 - b. Cat
 - (1) Day 1 after being made available \$50.00
 - (2) Day 2 after being made available Free
 - c. Exotic animal, including birds and reptiles \$50.00
 - d. Other animal subject to placement (except livestock) \$20.00
 - e. Livestock The lower of market value or actual cost incurred for impounding and daily feed and care
 - f. Senior Animal* for Senior Citizen** – Dog Free
 - Senior Animal* for Senior Citizen** – Cat Free

*A senior animal is age 5 years or older.
 ** A senior citizen is age 65 years or older.

NOTE: For members of the US military (active and retired), the Placement Fee will include free microchip, vaccinations and flea treatment. (“Animals for Armed Forces” Program)

EXHIBIT 1

NOTE: The above placement fees shall be free for 501(c)(3) non-profit rescues and government agency operated animal shelters. Microchip and vaccination/veterinary services costs shall be free for 501(c)(3) non-profit rescues and government agency operated animal shelters for animals that qualify for the LIFE program. The term “rescue” as used in this Resolution refers to animal rescues as defined in OCCO 5-1-1.

10.	<u>Microchip Implant and Registration Fee</u>	\$17.00
11.	<u>Microchip – Home Again Re-Registration Only Fee</u>	\$4.00
12.	<u>Microchip – Home Again Registration Only Fee</u>	\$10.00
13.	<u>Microchip – Avid Registration Only Fee</u>	\$2.00
14.	<u>Canine Spay/Feline Spay/Neuter Deposit</u>	\$40.00
15.	<u>Canine Spay/Neuter Fee</u>	\$50.00
16.	<u>Feline/Rabbit Spay/Neuter Fee</u>	\$40.00
17.	<u>Relinquishment Fee (at the Shelter)</u>	
	a. Each adult animal	\$30.00
	b. Each litter, including the adult female, if present	\$30.00
18.	<u>Deceased Animal Disposal (at Shelter), per animal</u>	\$2.00
19.	<u>Quarantine Fee</u>	\$95.00
20.	<u>Animal Delivery Fee</u>	\$42.00
21.	<u>4-1-95 Declared Dog Investigation Fee</u>	\$484.00
22.	<u>4-1-95 Declared Dog Non-Compliance Fee</u>	\$242.00
23.	<u>Taxable Sales</u>	
	a. Animal Leash Fee	\$3.00
	b. Cat Carrier Fee	\$6.00
	c. Pet ID Tag (Unlicensed) (New Fee)	\$3.00
24.	<u>Sedation Fee (New Fee)</u>	\$10.00

EXHIBIT 1

BE IT FURTHER RESOLVED that this Board finds that many of the fees as initially established above are significantly below full cost recovery. Therefore, it is the intention of this Board to adjust the fees set forth above toward full cost recovery in a manner that allows fee payers to adapt to the increased fees over time and, to that end, the fees adopted herein are hereby increased annually as of July 1 of each year, by the lower of 2% or an amount equal to any annual increase in the Consumer Price Index for All Urban Consumers ((CPI-U); U.S. City Average: All items, not seasonally adjusted) as indicated in the April CPI-U of that year, provided that no fee shall increase to an amount which is higher than full cost recovery as set forth in the Animal Care Services FY 2012-13 Fee Study submitted to this Board. This Board acknowledges that increased efficiencies, among other circumstances, may result in reductions in the costs of services provided. OC Animal Care shall prepare additional fee studies in accordance with the policies of this Board and promptly return to this Board if any fee study indicates that costs have reduced to a level below the then current fee charged.

RESOLUTION OF THE BOARD OF SUPERVISORS OF
ORANGE COUNTY, CALIFORNIA

June 10, 2014

WHEREAS, the OC Community Resources Department is proposing to update its Schedule of fees for OC Animal Care; and

WHEREAS, California Health and Safety Code, Section 101325 provides that fees may be charged when services provided by the Health Officer pursuant to State law are not met by fees prescribed by the State; and

WHEREAS, the Codified Ordinances of Orange County provide for the regulation of animal maintenance, including the regulation of all animal facilities licensed by the County of Orange to ensure that they be humanely operated and meet basic health and sanitation requirements; and

WHEREAS, the Codified Ordinances of Orange County established certain obligations on the part of the County to enforce compliance with all animal regulations, including said health and sanitation requirements by animal businesses;

NOW, THEREFORE BE IT RESOLVED that this Board does hereby:

1. Find that the adoption of the Resolution approving the proposed fee schedule is Statutorily Exempt from the provisions of CEQA pursuant to Section 15273(a)(1) and (a)(2) of the CEQA Guidelines as the establishment or modification of rates, fees and charges which are for the purpose of meeting operating expenses, including employee wage rates and fringe benefits and purchasing or leasing supplies, equipment, or materials.

2. Find that these fees meet the requirements set forth in subdivision (e)(2), (e)(3), or (e)(5), as applicable, of Section 1 of Article XIII C of the California Constitution, and are therefore exempt from the definition of a tax as used therein.
3. Find that the revenue resulting from the fees established pursuant to this resolution will not exceed the estimated reasonable costs to provide these services and that the costs of providing these services are reasonably allocated among the fees established hereby.

BE IT FURTHER RESOLVED that effective August 1, 2014 this Board hereby establishes the following OC Animal Care dog license fees, and hereby rescinds Resolution No. 08-091 with respect to dog license fees, as follows:

EXHIBIT 1

FEEES FOR INDIVIDUAL ANIMAL LICENSES

Fees

1.	<u>Dog Licenses</u> (See Note 1, Note 6)	
a.	12 month, non-neutered	\$100.00
b.	12 month, neutered (See Note 2)	\$27.00
c.	12 month, neutered, senior citizen discount (See Note 7)	\$13.50
d.	Puppy, 12 month license for dogs 6 months old or younger	\$27.00
e.	Late Fee (See Note 4)	\$35.00
f.	Non-Compliance Fee - Collections (See Note 5)	\$30.00
g.	Non-Compliance Fee (See Note 5)	\$112.00

BE IT FURTHER RESOLVED that effective July 1, 2014 this Board hereby establishes the following OC Animal Care fees, and hereby rescinds Resolution No. 08-091, as follows:

2.	<u>Cat Licenses</u> (Optional) (See Note 1)	
a.	12 month, non-neutered	\$6.00
b.	12 month, neutered	\$6.00
3.	<u>Other</u>	
a.	Reissue of lost dog or cat license tag	\$3.00
b.	Transfer of dog or cat license	\$6.00
c.	Assistance dog license (See Note 8)	Free
d.	Police/Law Enforcement Dog License (See Note 9)	Free
e.	License for privately owned wild, exotic, dangerous or nondomestic animal, per species or aviary, each	\$1,300.00
f.	Animal Permit, per household, per year, for more than three animals per household	\$300.00
	Non-profit animal rescues (registered 501(c)(3))	
	Animal Permit/Kennel Fee for more than 3 Animals (See Note 3)	Free
4.	<u>4-1-95 Declared Dog</u> (See Note 10)	
a.	4-1-95 Declared Dog Permit	\$377.00
b.	4-1-95 Declared Dog Compliance Discount Permit Fee (See Note 11)	\$123.00

Note 1. A dog or cat license can be sold only for the period covered by a valid rabies vaccination certificate acceptable to the California Department of Health Services.

Note 2. The reduced fee for a neutered animal will be allowed only upon presentation of a certificate of spaying, castration, or of the animal's inability to reproduce signed by a licensed veterinarian.

EXHIBIT 1

- Note 3. ~~Free Animal Permit/Kennel Fee~~ ~~is applicable to for one facility per~~ currently registered 501(c)(3) groups that meets the definition of “animal rescue” in OCCO 5-1-1.
- Note 4. Any person who fails to purchase or renew a license within fifteen (15) days after it has become due or expired shall be deemed delinquent and be subject to a late fee of \$35.00 in addition to the prescribed fee.
- Note 5. Any person who fails to purchase or renew a license within fifteen (15) days after it has become due or expired shall be deemed delinquent and will be subject to a Non-Compliance – Collections fee of \$30.00. This fee is in addition to the Late Fee (\$35) and is charged to offset costs paid to Orange County Treasurer Tax Collector for invoicing and collection of delinquent licenses. In addition, any person who fails to purchase or renew a dog license within fifteen (15) days after it has become due or expired, and after two late notices have been mailed to him or her, will be subject to a non-compliance fee of one-hundred twelve (\$112) in addition to the prescribed fee, the Late Fee (\$35) and the Non-Compliance – Collections Fee (\$30).
- Note 6. Once purchased, there will be no refund of license fees unless it is demonstrated that, at the time the license became effective, the animal was not subject to licensing.
- Note 7. Orange County residents who are 65 years of age or older may obtain dog licenses for altered dogs at 50% of the regular fee for altered dogs.
- Note 8. Assistance Dog includes guide dogs, signal dogs and service dogs as defined in paragraph (6) of subdivision (C) of Section 54.1 of the Civil Code. Subject to application and receipt of a signed affidavit from the owner or trainer pursuant to Section 30850 of the Food and Agricultural Code, license fee will be for Assistance Dogs already certified as such or while in training as provided in Section 7210.7 of the Business and Professions Code.
- Note 9. No license fees shall be required for the issuance of a license for any dog owned and/or used in crime detection or apprehension by a law enforcement agency.
- Note 10. Any dog declared under OCCO 4-1-95 as fitting the definition of OCCR 4-1-23 shall be required to obtain the permit and pay the fee. Upon declaration under OCCO 4-1-95, dog owners will be required to obtain the permit and pay the fee.
- Note 11. This discounted fee will apply instead of the standard 4-1-95 Declared Dog Permit Fee if the safety restrictions imposed on the declared dog have not been violated in the prior 12-month period.

EXHIBIT 1

FEES FOR ANIMAL BUSINESS LICENSES

Fees

1.	<u>Application Fee:</u> For each application, to be credited to the license fee if the license is issued	\$200.00
2.	<u>Penalty Fee:</u> For annual licenses not renewed within 30 days after the expiration of the previous license, or for licenses not timely obtained	25% of fee
3.	<u>Animal Business Re-inspection Fee</u>	\$385.00
4.	<u>Kennel per year</u>	\$450.00
	<u>Non-profit animal rescues (registered 501(c)(3)) Animal Permit/Kennel Fee for more than 3 Animals (See Note 3)</u>	Free
5.	<u>Pet Shop, per year</u>	
	a. Aquarium only pet shop	\$325.00
	b. Pet shop	\$475.00
6.	<u>Fixed Location Grooming Parlor, per year</u>	\$425.00
6.1	<u>Mobile Groomers</u>	
	a. Mobile Groomer – Field Inspection	\$400.00
	b. Mobile Groomer – OCAC Inspection	\$150.00
7.	<u>Animal Rental Establishment, per year</u>	\$325.00
8.	<u>Permanent Animal Exhibition, per year</u>	\$585.00
9.	<u>Temporary Animal Exhibition</u>	
	a. First day	\$100.00
	b. Additional day	\$50.00
	Not to exceed per year maximum	\$400.00
10.	<u>Commercial Stable, per year</u>	
	a. 1 – 49 horses	\$450.00
	b. 50 – 99 horses	\$475.00
	c. 100 or more	\$525.00

EXHIBIT 1

- | | | |
|-----|---------------------------------------|---|
| 11. | <u>Circus (billed as hourly rate)</u> | \$184.00
For Animal Business Licensing Staff charged at a rate of \$46.00 per quarter hour or fraction thereof
and
\$90.00 for Veterinary Services Staff charged at a rate of \$22.50 per quarter hour or fraction thereof |
| 12. | <u>Rodeo (billed as hourly rate)</u> | \$184.00
Charged at a rate of \$46.00 per quarter hour or fraction thereof |

FEES FOR ANIMALS IMPOUNDED

Fees

- | | | |
|----|---|---|
| 1. | <u>Daily Feed and Care Fee</u>
For each day commencing the day after impound: | |
| | a. Large Animal | \$136.00 |
| | b. Medium Animal | \$89.00 |
| | c. Dog or Cat | \$35.00 |
| | d. All other animals | Actual Cost |
| 2. | <u>Veterinary Services</u> | |
| | a. Rabies Vaccination | \$9.00 |
| | b. For services performed by County staff, per hour | \$104.00
Charged at a rate of \$26.00 per quarter hour or fraction thereof |
| | c. For emergency animal services performed by other than County staff per treatment | \$75.00 |
| | d. Other procedures performed by other than County staff Cost Charged by Vet | Actual Cost |
| | e. Owner requested Euthanasia | \$41.00 |
| 3. | <u>Grooming Fee</u> | |
| | a. Minor | \$21.00 |
| | b. Major | \$32.00 |
| 4. | <u>Bath Fee</u> | |
| | a. Small | \$17.00 |

EXHIBIT 1

b. Medium	\$38.00
c. Large	\$50.00
5. <u>Disposal Options</u>	
a. Cremation	
(1) Cat	
(a) Communal	\$47.00
(b) Private	\$77.00
(2) Dog – Communal	
(a) Up to 25 lbs.	\$47.00
(b) 26 to 65 lbs.	\$62.00
(c) 66 to 99 lbs.	\$77.00
(d) 100 lbs. or more	\$97.00
(3) Dog – Private	
(a) Up to 25 lbs.	\$77.00
(b) 26 to 65 lbs.	\$102.00
(c) 66 to 99 lbs.	\$122.00
(d) 100 lbs. or more	\$137.00
	Plus \$1.25 per pound for every pound over 100 pounds
b. Rendering	\$9.00
6. <u>Impound Fees</u>	
a. Large animal (horse, cow, etc.)	\$160.00
b. Medium animal (pig, sheep, etc.)	\$126.00
c. Dog, cat or other small animal	\$108.00
or (See “Take Me Home” Program note below)	

NOTE: All fees related to board and care and Impound Fees will be due and payable from the identified owner of the animal at the time the animal is redeemed, or at the time the animal is deemed to have been abandoned. The OC Animal Care Director or designee may charge the owner or Custodian for veterinary care rendered to impounded animals and such charges shall constitute a lien on said animals. The Director may approve payment from County Funds to practicing veterinarians rendering treatment to impounded animals.

Take Me Home Program – Impound fee will be waived for dogs and cats that are currently licensed, provided this is a first-time impound, and the animal is returned within 24 hours of impound.

EXHIBIT 1

NOTE: If the unique circumstances of an impoundment cause the County to incur costs that are more than 150% of the standard impoundment fee shown above, the full costs incurred for the impoundment will be charged to the animal owner.

EXHIBIT 1

- 7. Owner Requested Animal Disposal (from Field)
 - a. Large animal (horse, cow etc.) \$227.00
 - b. Medium animal (pig, sheep, etc.) \$133.00
 - c. Dog, cat or other small animal \$27.00

- 8. Impound Fines for Non-Sterilized Animals (Mandated by AB1856)
 Owners of impounded dogs or cats that are not spayed or neutered shall be fined as follows:
 - a. First occurrence \$35.00
 - b. Second occurrence \$50.00
 - c. Third or subsequent occurrence \$100.00

NOTE: The above fines are in addition to any other fines or impound fees currently assessed for impounded animals.

- 9. Placement Fees
 - a. Dog
 - (1) Days 1 – 5 after being made available \$50.00
 - (2) Days 6 – 30 after being made available \$20.00
 - (3) Days 31 and greater after being made available Free
 - b. Cat
 - (1) Day 1 after being made available \$50.00
 - (2) Day 2 after being made available Free
 - c. Exotic animal, including birds and reptiles \$50.00
 - d. Other animal subject to placement (except livestock) \$20.00
 - e. Livestock The lower of market value or actual cost incurred for impounding and daily feed and care
 - f. Senior Animal* for Senior Citizen** – Dog Free
 - Senior Animal* for Senior Citizen** – Cat Free

*A senior animal is age 5 years or older.
 ** A senior citizen is age 65 years or older.

NOTE: For members of the US military (active and retired), the Placement Fee will include free microchip, vaccinations and flea treatment. (“Animals for Armed Forces” Program)

EXHIBIT 1

NOTE: The above placement fees shall be free for 501(c)(3) non-profit rescues and government agency operated animal shelters. Microchip and vaccination/veterinary services costs shall be free for 501(c)(3) non-profit rescues and government agency operated animal shelters for animals that qualify for the LIFE program. The term “rescue” as used in this Resolution refers to animal rescues as defined in OCCO 5-1-1.

10.	<u>Microchip Implant and Registration Fee</u>	\$17.00
11.	<u>Microchip – Home Again Re-Registration Only Fee</u>	\$4.00
12.	<u>Microchip – Home Again Registration Only Fee</u>	\$10.00
13.	<u>Microchip – Avid Registration Only Fee</u>	\$2.00
14.	<u>Canine Spay/Feline Spay/Neuter Deposit</u>	\$40.00
15.	<u>Canine Spay/Neuter Fee</u>	\$50.00
16.	<u>Feline/Rabbit Spay/Neuter Fee</u>	\$40.00
17.	<u>Relinquishment Fee (at the Shelter)</u>	
	a. Each adult animal	\$30.00
	b. Each litter, including the adult female, if present	\$30.00
18.	<u>Deceased Animal Disposal (at Shelter), per animal</u>	\$2.00
19.	<u>Quarantine Fee</u>	\$95.00
20.	<u>Animal Delivery Fee</u>	\$42.00
21.	<u>4-1-95 Declared Dog Investigation Fee</u>	\$484.00
22.	<u>4-1-95 Declared Dog Non-Compliance Fee</u>	\$242.00
23.	<u>Taxable Sales</u>	
	a. Animal Leash Fee	\$3.00
	b. Cat Carrier Fee	\$6.00
	c. Pet ID Tag (Unlicensed) (New Fee)	\$3.00
24.	<u>Sedation Fee (New Fee)</u>	\$10.00

EXHIBIT 1

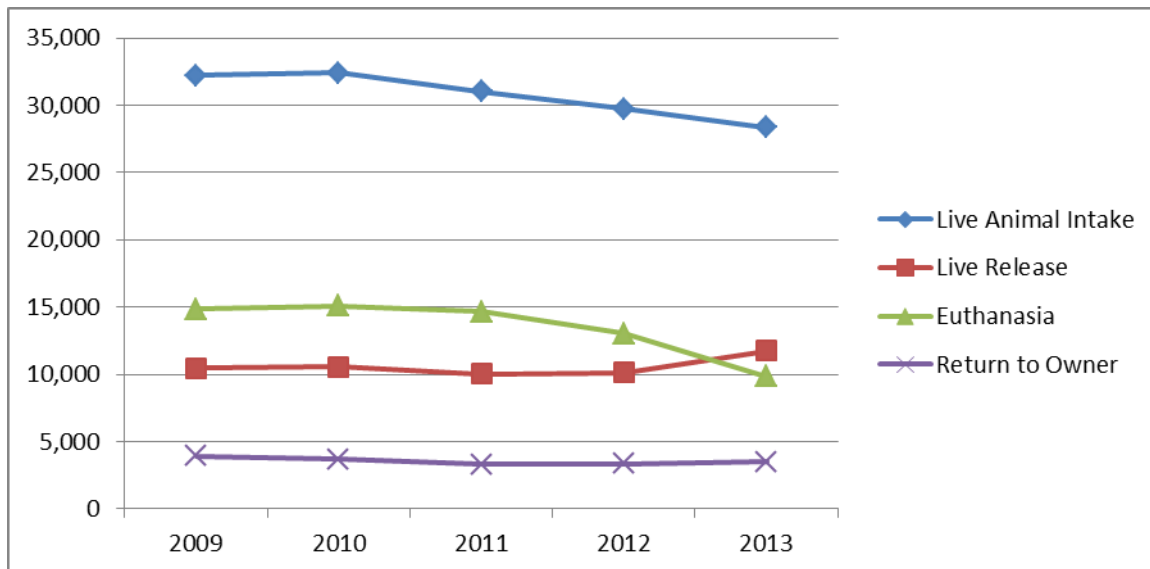
BE IT FURTHER RESOLVED that this Board finds that many of the fees as initially established above are significantly below full cost recovery. Therefore, it is the intention of this Board to adjust the fees set forth above toward full cost recovery in a manner that allows fee payers to adapt to the increased fees over time and, to that end, the fees adopted herein are hereby increased annually as of July 1 of each year, by the lower of 2% or an amount equal to any annual increase in the Consumer Price Index for All Urban Consumers ((CPI-U); U.S. City Average: All items, not seasonally adjusted) as indicated in the April CPI-U of that year, provided that no fee shall increase to an amount which is higher than full cost recovery as set forth in the Animal Care Services FY 2012-13 Fee Study submitted to this Board. This Board acknowledges that increased efficiencies, among other circumstances, may result in reductions in the costs of services provided. OC Animal Care shall prepare additional fee studies in accordance with the policies of this Board and promptly return to this Board if any fee study indicates that costs have reduced to a level below the then current fee charged.

Exhibit - OC Animal Care's Regional Services Vision

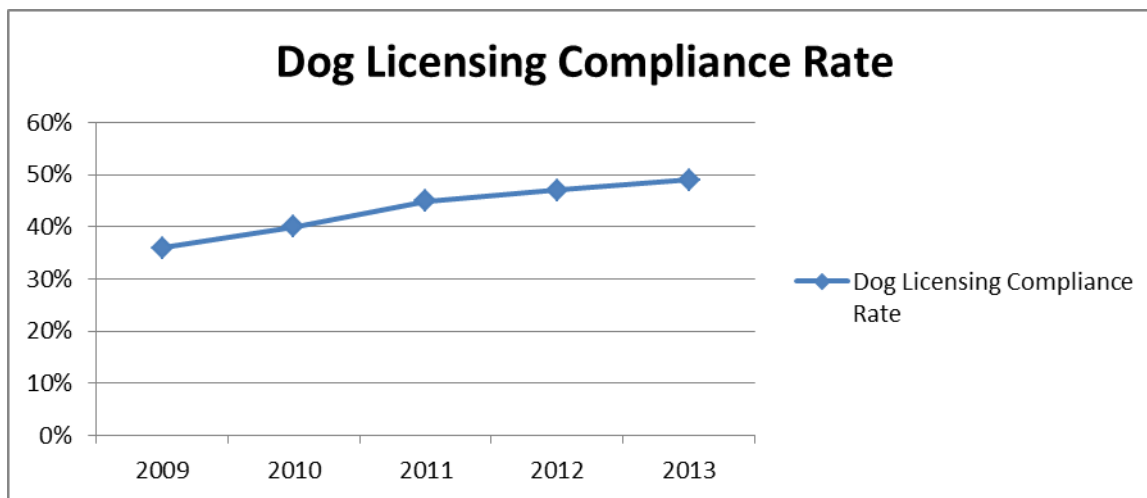
Summary of OC Animal Care

OC Animal Care has been providing animal care and control services to the communities in Orange County since 1941. The primary purpose of the agency at its inception was rabies control, which is still a large portion of the program's current services. OC Animal care provides humane animal care and control services to 18 contracted cities and the unincorporated areas of Orange County. Animal Control services include, but are not limited to: 24/7 availability of animal control officers, stray and injured animal pick up, Potentially Dangerous/Vicious dog investigations, animal cruelty investigations, dog bite and dog vs. dog investigations, deceased animal removal, barking dog investigations and citations, answering of 500-1,000 phone calls each day, licensing of over 160,000 dogs each year, and other various animal-related calls for service. Animal Care/shelter services include, but are not limited to: care and shelter for approximately 30,000 live animals per year, 7 day-a-week public access to the animal shelter, full-service veterinary clinic, spay/neuter clinic for adopted animals (over 5,000 surgeries each year), coordination of over 8,500 animal adoptions each year, over 2,000 animals placed with non-profit rescue organizations, partnership with over 450 volunteers (foster caretakers, dog walkers, cat socializers, etc.), public education programs (library reading program, shelter tours, various media and TV promotions, cooperation with both the LA Angels of Anaheim and Anaheim Ducks, PAW Program, etc.) and large-scale shelter adoption events, and various other services.

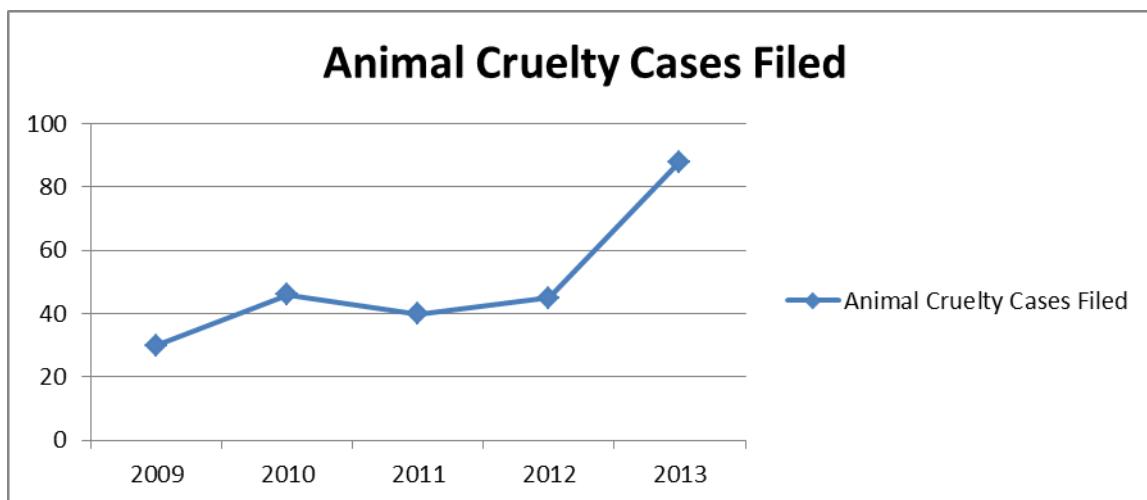
Over the past 5 years, OC Animal Care has experienced positive trends as it relates to animal intake, adoptions, euthanasia, animals returned to their owners, licensing compliance, and animal cruelty case filings. The following are graphs showing these trends:



Despite lower animal intake, Live Releases have actually increased, largely due to steady Return to Owners (RTO's) and placements through non-profit animal rescue groups.



Dog licensing compliance continues to be a focus of OC Animal Care. It is an indicator to the steadiness of RTO's related to dogs despite lower intake. OC Animal Care takes great pride in its effectiveness at increasing these compliance rates in an effort to see more dogs returned to their owners.



Animal Cruelty case filings have increased primarily due to efficiencies in OC Animal Care's program and a more effective partnership with our local law enforcement agencies and the District Attorney's office. This is a positive trend in line with OC Animal Care's core value of protecting animals' rights of humane treatment.

It continues to be a valuable exercise to review OC Animal Care's data and statistics each year to determine the best course of action related to programs that can contribute to these positive trends.

Regional Services Vision

Guiding Principles

Regional services should be cost efficient for those that participate in the regional system. Since administrative services are centralized, this saves each participating entity the costs associated with human resources, information technology, risk management, legal services, fleet management and other administrative functions. Animal Shelter maintenance costs are also shared through a regional system. Long-term support of such a system, under long-term contractual agreements, would allow the system to be more easily managed and more stable.

Humane animal care and control services, as are provided now through OC Animal Care, should be the framework for this system. OC Animal Care policies and practices have been reviewed by UC Davis' Koret Shelter Medicine program. Staff will continue to seek external professional feedback on sheltering and services in order to ensure the program maintains relevant, innovative, and humane animal care and control services.

The ideal program size would be to achieve a participation level of 25 to 30 (of the 34) cities within Orange County. Since OC Animal Care currently serves 18 cities, the logical approach would be to approach non-contract cities to begin the discussion related to the services provided by OC Animal Care, overall costs and potential savings within the regional system, and the benefits of utilizing a regional system. Maintaining a regional, or central, animal shelter would still be beneficial and would leave open the prospect of utilizing the property at the Tustin Marine Core Air Station for a new facility. However, that facility alone would not be reasonably sized to accommodate 25-30 of the cities in Orange County. The use of satellite shelters in the various County areas would allow for more efficiencies within the regional system. Other Counties, such as Los Angeles and San Diego Counties, utilize satellite facilities to accommodate the larger areas and the number of animals that come into their shelter systems.

Offering regional services also provides consistency of services throughout the County. OC Animal Care's shelter is open 7 days a week and Field Services are 24/7. OC Animal Care also has 4 staff members dedicated to Public Education, volunteer services, and coordination of animal placement through non-profit animal rescues.

Current State of Affairs

Due to the current budget situation, OC Animal Care has a vacancy factor in excess of 15%, most of which is within the Field Services division. These high vacancies have resulted in a reduced level of service as response times have significantly increased and there has been a consistent backlog of dangerous dog investigations. Providing the resources necessary to regain the level of services being provided over the past several years would be the first step in once again being an industry leader.

Assuming OC Animal Care is functioning at an acceptable level and able to fulfill all contracted services to cities and the County's unincorporated areas, staff believe that OC Animal Care provides a very high level of service in an efficient manner when compared with other agencies.

The quality and comprehensive nature of services, and the cost efficiencies associated with a larger regional system, make OC Animal Care a viable option for any City in Orange County. However, taking on more cities would not be possible without increases to program staffing, resources, and shelter capacity. Staff firmly believe that this can be accomplished without affecting the quality of services and related cost-efficiencies.

Business Plan

In order to expand and become a fully regional service provider, the following must be accomplished:

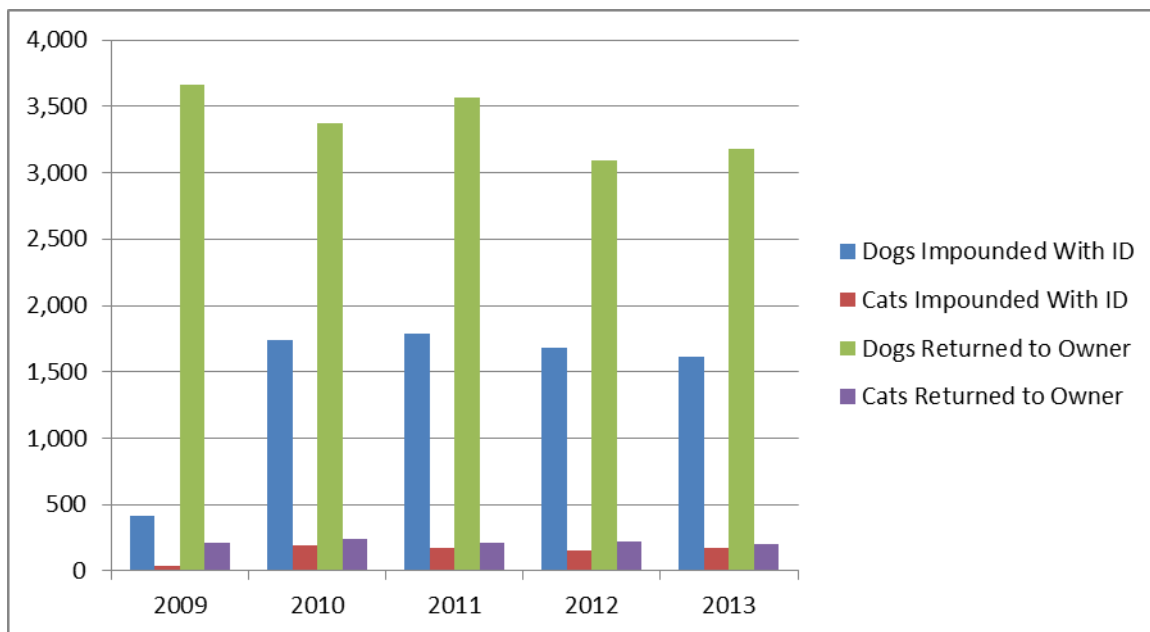
1. OC Animal Care's current revenue shortfall must be addressed to allow:
 - a. Staffing to be restored to acceptable levels (budgeted vacancy level rather than actual vacancy rate) (The budgeted 2014/15 vacancy rate is 7.9%, compared with an actual rate of 17.3% as of 5/31/14.)
 - b. Purchase resources necessary to sustain current contractual services (examples - aging vehicles, replacement kennel doors, small animal housing, etc.)
2. Conduct research and analysis on current services including, but not limited to, cost per capita, service comparisons, general fund and fee analysis, and agency trends that can be used to verify the state of current business practices and cost-efficiencies.
3. Once the above is accomplished, non-participating cities can be approached with a comprehensive analysis and comparisons of animal care services. Staff believe restoration of services combined with this information would present OC Animal Care as a viable, cost effective, and humane option for Animal Control, Animal Shelter, Animal Licensing, and Public Education services in Orange County.
4. Long-term contracts should be established to allow for stability in operational practices and efficiencies. This would also allow for planning of the financing, construction, and operation of the new animal shelter(s).

Growth of Programs

To be an industry leader, growth of our current programs that have contributed to the positive trends seen in the past several years would be required. Future growth would require the ability and resources, primarily in staffing and shelter capacity, to provide more public education programs, low-cost spay/neuter for the public, a higher ratio of

field staff to service areas, more field services investigators for dangerous dog cases, and further resources and programs to obtain higher license compliance rates.

Legislation can also be a key contributor to these positive trends and should be evaluated further. In 2008, the Orange County Grand Jury recommended that Orange County review mandatory spay/neuter legislation to reduce pet overpopulation. There is model legislation in surrounding Counties and cities that can be reviewed and considered. Also, there is a large discrepancy between legislation for dogs and cats. This is not uncommon in other jurisdictions, which would potentially provide Orange County with the ability to be a leader in addressing these common trends in the industry. Dogs are required to be licensed and under the control of a competent adult when off their owners' property. Whereas cats, who contribute to a large portion of shelter intake and euthanasia, have no laws mandating licensing and are free to roam resulting in large populations of feral cats and kittens (the highest percentage of OC Animal Care's cat euthanasia/shelter costs). Setting the standard to increase the number of cats identified/licensed and also spayed/neutered should be a high priority as the difference between cats and dogs entering the shelter with identification and/or returned to their owners each year is staggering:



Conclusion

OC Animal Care can and should be a regional model and leader in humane animal care services. With the current positive trends that have been achieved, OC Animal Care can begin to do the research and analysis necessary to reach out to other agencies and present a regional service that is the most cost effective for the tax payer and still maintains the humane efforts of city-based services. OC Animal Care maintains an effective partnership with non-contract cities' animal care services providers and has effectively shared and accepted programs that have moved animal care agencies in

Orange County to providing more consistent programs and services. This consistency can and should be built upon with long-term agreements and partnerships with contract cities, rescue groups, and other shelter/service providers.

FEE CHECKLIST FOR ASR SUBMISSION

DEPT./AGENCY: OC Community Resources / OC Animal Care DATE: 05/16/14

DEPT./AGENCY: AUTHORIZED SIGNATURE: _____

DEPT./AGENCY: CONTACT & PHONE NO.: Ryan Drabek 714-796-6417, Alan Young 714-796-6411

Description of proposed fee contained in ASR:
Fees charged to recover OC Animal Care program costs from pet owners and animal business owners. The ASR will include changes to existing fees and the introduction of new fees.

Amount of annual revenue related to this proposal: \$10,439,448

Answer the following questions and check yes or no answers:

Check One

YES NO N/A

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Is this a new fee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is this a revision of existing fee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Does this fee meet Proposition 26's exceptions (Note 1)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If "NO" is checked, please contact your CEO Budget Analyst.

If "Yes" is checked, please list the exception(s).

CALIFORNIA CONSTITUTION SETION 1 OF ARTICLE XIII (C):

(E)(2) - A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable cost to the local government of providing the service or product.

(E)(3) - A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

(E)(5) - A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.

4. When was the fee last revised? 7/29/08

Attach a fee schedule that includes a comparison between current and proposed fees.

5. List other county agencies/departments impacted by this fee.

- | | | | |
|--|--------------------------|--------------------------|-------------------------------------|
| 6. Has the fee been coordinated with them? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
|--|--------------------------|--------------------------|-------------------------------------|

7. List non-county government agencies/organizations, and/or communities impacted by this fee.

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| a. <u>City Managers Financial/Operational Advisory Board</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--|-------------------------------------|--------------------------|--------------------------|

Have they been notified?

FEE CHECKLIST FOR ASR SUBMISSION
PAGE 2

Has the fee been coordinated with them?

b. OC Animal Care Contract Cities Have they been notified?

Has the fee been coordinated with them?

(Not directly, but through their representatives on the City Managers Financial/Operations Advisory Board. When fees are approved, OC Animal Care will notify all contract cities.)

c. N/A Have they been notified?

Has the fee been coordinated with them?

Check One

YES NO N/A

d. N/A Have they been notified?

Has the fee been coordinated with them?

8. Have all advisory board and public hearing concurrences been finalized?

(The Pubic Hearing on the fees will occur on 06/10/14 , when the ASR is heard by the Board.)

9. Is full cost recovery planned in the fee calculation? (On some, but not all of the fees.)

10. Is agency/department indirect cost included in the fee calculation?

11. Is County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation?

12. Has legal authority for the fee been reviewed?

13. Is the fee request consistent with the legal authority to levy?

14. Identify the legal authority of the fee.

California Health and Safety Code, Sec. 101325 and OC Codified Ordinance Title 4, Div. 4, Article 3 applies to all ACS Fees; Dog license fees are authorized by Food and Agricultural (F & A) Code Secs. 30804 and 30652, and Government Code Sec. 38792; Vicious Dog fees are authorized by F & A Code Sec. 31641; The Spay/Neuter Deposit is authorized by F & A Code Sec. 30503; The Impound Fines are mandated by F & A Code Sec. 30804.7.

15. Is the proposed Board Resolution or ordinance (if required) attached?

16. When will the new fee be implemented?
August 1, 2014 for the 4 dog license fees and related late payment fees; and July 1, 2014 for all other fees.

17. Identification of the costs related to this fee proposal:

**FEE CHECKLIST FOR ASR SUBMISSION
PAGE 3**

Personnel (S.E.B.)	<u>\$11,394,101</u>
Services and Supplies	<u>\$3,997,076</u>
Equipment	<u>\$12,000</u>
Department/ Agency Indirect Costs	<u>\$2,334,130</u>
County General support service costs (CWCAP)	<u>\$1,000,194</u>
Other	<u>\$ 125,000</u>
Total	<u>\$18,862,501</u>

18. *Current Fiscal Year (2013/14)

Costs: \$
 Fee Revenue: \$
 City Revenue: \$
 Net County Cost: \$

Annual Fiscal Year (2014/15)

Costs: \$18,862,501 (including indirect)
 Fee Revenue: \$10,439,448
 City Revenue: \$ 8,173,141
 NCC: \$ 249,912

**FEE CHECKLIST FOR ASR SUBMISSION
PAGE 4**

19. Revenue Coding:

FUND - DEPT - BUDGET CONTROL - UNIT - REVENUE SOURCE - DEPT REVENUE SOURCE

100	012	012	3201	6410	B002
100	012	012	3201	6410	B012
100	012	012	3201	6420	B003
100	012	012	3201	6530	B017
100	012	012	3201	6530	B025
100	012	012	3201	6530	B034
100	012	012	3201	7450	B021
100	012	012	3201	7450	B028
100	012	012	3201	7450	B030
100	012	012	3201	7590	B008
100	012	012	3201	7590	B040
100	012	012	3201	7690	B010
100	012	012	3201	7852	0000
100	012	012	3301	6410	B002
100	012	012	3301	6530	B017
100	012	012	3301	6530	B027
100	012	012	3301	6620	B005
100	012	012	3301	7450	B014
100	012	012	3301	7450	B015
100	012	012	3301	7450	B019
100	012	012	3301	7450	B023
100	012	012	3301	7450	B024
100	012	012	3301	7450	B026
100	012	012	3301	7450	B030
100	012	012	3301	7450	B032
100	012	012	3301	7450	B036
100	012	012	3301	7450	B037
100	012	012	3301	7450	B038
100	012	012	3301	7450	B039
100	012	012	3301	7450	B042
100	012	012	3301	7450	B045
100	012	012	3301	7661	0000
100	012	012	3301	7670	B001
100	012	012	3301	7670	B046
100	012	012	3301	7670	B047

Two weeks prior to filing the ASR with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to review. The review is limited to an evaluation of the documentation supporting the proposed fee. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

FEE CHECKLIST FOR ASR SUBMISSION

PAGE 5

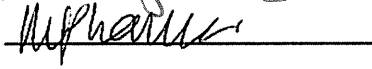
CEO Concurrence:



Date:

5/27/14

Auditor-Controller Concurrence:



Date:

5/27/14

Note 1: California Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)

Requires a fee or charge that does not fall within the seven exceptions listed in proposition 26 is deemed a tax which must be approved by the voter.