



Internal Audit Department

O R A N G E C O U N T Y

AUDIT HIGHLIGHT AUGUST 31, 2011

RESULTS OF CONTINUOUS AUDITING USING CAATS: Auditor-Controller, Human Resources, & County Procurement Office Duplicate Vendor Payments and Other Routines Audit No. 1139-B

WHAT WE FOUND?

Duplicate Vendor Payments: Our review of \$337 million vendor disbursements processed during July 2011 found that **99.98% of invoices were paid only once**. Of the 13,041 invoices processed during July 2011, we identified **3** potential duplicate payments made to vendors totaling **\$443** or .0001% of the \$337 million.

Employee-Vendor: For the quarter-end 6/30/11, **no potential employee-vendor conflicts were identified** in the employee-vendor matches we reviewed. Our next analysis will be performed at September 30, 2011.

Working Retirees: As of 7/28/11, **no OC working retirees exceeded the annual limits** of 960 or 720 hours mandated by Government Code Sections 31680.6 & 31641.04.

Payroll Direct Deposit: **No findings** resulted from the payroll direct deposit CAAT routine this month.

In Home Supportive Services (NEW): As of 6/30/11, we identified 92 active County employees who are IHSS providers. Of the County employee providers, 31 are SSA employees. Our results have been submitted to SSA and HRD for further evaluation. We also performed additional analysis with the data as described in further detail in our audit report.

WHY IS THIS ANALYSIS IMPORTANT?

Vendor Payments: For FY 10-11, established vendor payments were about **\$2.4 billion** (this amount is a subset of the total payments and does not include miscellaneous vendor payments; see report for details). To date, we have identified **\$980,675** in duplicate payments made to vendors of which the County has collected **\$954,858** or **97%**.

Working Retirees: As of 7/28/11, OC working retiree/extra-help data is:

Department	No. of Working Retirees	Total FY Hours To Date
Sheriff-Coroner	55	4,068
Health Care Agency	11	739
District Attorney	8	572
Assessor	4	150
OC Public Works	2	154
Human Resources	1	112
County Counsel	1	82
Total	82	5,877

Payroll Direct Deposit: For FY 10-11, direct deposits for regular payroll were about \$1.3 billion.

In Home Supportive Services (NEW): Evaluate IHSS providers to identify matches with active county employees for potential conflicts of interest with County employment.

CAATS - Cited as a Best Practice by the Institute of Internal Auditors