



ORANGE COUNTY
WORKFORCE INVESTMENT BOARD
1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
SANTA ANA, CA 92705-4407
PHONE: (714) 480-6500, FAX: (714) 834-7132

Orange County Workforce Investment Board
Youth Council

February 5, 2013
3:30 p.m.
One-Stop Center
Santiago Room
125 Technology Dr., Suite 200
Irvine, CA 92618
(949) 341-8000

REVISED AGENDA

CALL TO ORDER

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

PUBLIC PARTICIPATION

Members of the public may address the Youth Council on items listed within this agenda so long as the subject matter is within the jurisdiction of the Council.

- 1. MINUTES** **ACTION**
The minutes of the September 4, 2012 Youth Council meeting are presented for review and approval.
- 2. YOUTH FUNDING RECOMMENDATIONS** **ACTION**
Funding recommendations will be presented for review and approval.
- 3. YOUTH PERFORMANCE** **INFORMATION**
Staff will present the WIA Performance Reports for all programs for the period of July 1, 2012 through December 31, 2012.
- 4. FUNDING EXPENDITURE REPORT** **INFORMATION**
Staff will present the Expenditure Reports for all programs for the period of July 1, 2012 through December 31, 2012.

5. YOUTH RECOGNITION POLICY

INFORMATION

Staff will present an update on the Youth Recognition Policy implementation.

6. UPDATE ON WIA YOUTH PROGRAM

INFORMATION

Staff will present an update on the WIA Youth Program Activities.

ANNOUNCEMENTS

ADJOURNMENT

If you need special assistance to participate in this meeting, call (714) 480-6500 or the TDD at (714) 834-7163. Please call 48 hours in advance to allow the County to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II)

Item #1 – ACTION

Youth Council

September 4, 2012

3:30 p.m.

**Orange County One-Stop Center
Santiago Room
125 Technology Dr.
Suite 200
Irvine, CA 92618**

MINUTES

Present:

Brett O'Brien
Daria Waetjen
Darlene LeFort
Drake Rodriguez
Erik Wadsworth
Kay Turley-Kirchner
Kelly Seim
Lauray Holland-Leis
Paula Starr
Robert Nelsen
Scott McKenzie

Guests:

Kathy Johnson
Cindy Chavez
Linda O'Neal
Renee Melton
Jason Lacsamana
Ryan Key
Al Rodriguez
John Delagie

Staff:

Amy Harayda
Andrew Munoz
Geanela Guirao
Hong Lin
Jenna Sergio
Norisa Pascual
Norman Albances
Priscila Leal

CALL TO ORDER

Lauray Holland-Leis called the meeting to order at 3:33 p.m.

1. MINUTES

ACTION

The minutes of the April 10, 2012 Youth Council meeting were presented for review and approval. Motion was made to approve the minutes.

Scott McKenzie motioned for approval. Erik Wadsworth seconded. Kay Turley-Kirchner and Darlene LeFort abstained. Motion passed.

2. YOUTH FUNDING RECOMMENDATIONS

ACTION

Staff presented the additional Youth funding recommendations for Program Year 2012-2013 to the Council for review and approval.

Erik Wadsworth motioned for approval. Darlene LeFort seconded. Kay Turley-Kirchner abstained. Motion passed.

- 3. RESCARE WORKFORCE SERVICES FUNDING RECOMMENDATION ACTION**
Staff presented funding recommendations for the ResCare Workforce Services contract effective October 1, 2012 through June 30, 2013.

Kay Turley-Kirchner motioned for approval. Scott McKenzie seconded. Motion passed.

- 4. WORK EXPERIENCE POLICY ACTION**
Staff presented the WIA Youth Work Experience Policy to the Council for review and approval.

Kay Turley-Kirchner motioned for approval. Daria Waetjen seconded. Motion passed.

- 5. INCENTIVE POLICY REVISIONS ACTION**
Staff presented the Incentive Policy revisions to the Council for review and approval.

Paula Starr motioned for approval. Scott McKenzie seconded. Motion passed.

- 6. VITAL LINK YOUTH CONNECTION ACTION**
Staff presented information regarding collaboration with Vital Link Youth Services for review and approval.

Erik Wadsworth motioned for approval. Scott McKenzie seconded. Motion passed.

- 7. YOUTH RECOGNITION POLICY INFORMATION**
Staff updated the Council on the implementation of the Youth Recognition Policy.

- 8. YOUTH PERFORMANCE INFORMATION**
Staff presented the Youth performance reports for the period of July 1, 2011 through June 30, 2012.

- 9. FUNDING EXPENDITURE REPORTS INFORMATION**
Staff presented expenditure reports for the periods of July 1, 2011 through June 30, 2012 and July 1, 2012 through July 31, 2012 to the Council for review.

- 10. YOUTH COUNCIL MEMBERSHIP INFORMATION**
Staff updated the Council on the current membership.

- 11. UPDATE ON WIA YOUTH PROGRAMS INFORMATION**
Staff and Contractors updated the Council on the WIA Youth and CalGRIP programs.

Meeting adjourned at 4:50 p.m.

Item #2 – ACTION

**YOUTH FUNDING RECOMMENDATIONS
Recommendation Summary
February 5, 2013**

BACKGROUND:

Staff completes annual program compliance monitoring of WIA Youth Providers, holds Provider Meetings, and corresponds with providers regarding program status on an ongoing basis. Enrollment progress and program performance are continually reviewed and providers are engaged with staff in discussing program successes and challenges.

Orange County Conservation Corps (OCCC) voluntarily requested a reduction of their contract at a program meeting held on January 7, 2013. Orange County Conservation Corps has experienced significant change in staff during the course of this program year. The requested reduction refers to financial reduction as well as corresponding enrollment/performance reduction. Specifically this reduction is applicable to both the Coastal and Western regions served by Orange County Conservation Corps.

OC Youth Workforce Development Program will expand their targeted region to serve participants Orange County Conservation Corps had planned to enroll in both the Coastal and Western regions.

RECOMMENDATION(S):

1. Approve funding reductions for Orange County Conservation Corps.
2. Approve OC Youth Workforce Development Program to expand their targeted region to serve participants Orange County Conservation Corps had planned to serve in both the Coastal and Western regions.

ATTACHMENT(S):

Funding and Enrollment details to be distributed at the meeting.

Item #3 – INFORMATION

**YOUTH PERFORMANCE
Recommendation Summary
February 5, 2013**

BACKGROUND:

Staff will present WIA performance reports for the period from July 1, 2012 to December 31, 2012.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

Performance Reports

Orange County WIB
WIA Youth - Enrollments
Performance Report for PY 2012-13
As of December 31, 2012

	Irvine USD - Coast						Irvine USD - South						La Habra - North					
	Out-of-School			In-School			Out-of-School			In-School			Out-of-School			In-School		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
Total Participants Served	78			67			57			39			45			25		
Carry-In	41			32			33			21			18			8		
New Enrollments	37	42	88.10%	35	31	112.90%	24	24	100.00%	18	17	105.88%	27	27	100.00%	17	17	100.00%
Exits	27	20	135.00%	23	22	104.55%	24	23	104.35%	17	16	106.25%	13	9	144.44%	5	5	100.00%
Participant Characteristics																		
	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved
Disabled	68	35	194.29%	54	21	257.14%	7	16	43.75%									
Offender	22	35	62.86%	12	21	57.14%	6	21	28.57%									
Homeless	26	35	74.29%	16	21	76.19%	8	16	50.00%									
Runaway Youth	4	4	100.00%	1	2	50.00%	0	2	0.00%									
Pregnant/Parenting Youth	18	35	51.43%	11	21	52.38%	15	21	71.43%									
Youth with Additional Barriers	138	26	530.77%	95	16	593.75%	17	16	106.25%									
High School Drop-Out	16	20	80.00%	7	13	53.85%	21	13	161.54%									
Foster Youth	8	19	42.11%	6	10	60.00%	6	10	60.00%									

	OCAPICA - West						OCCC - Coast						OCCC - North					
	Out-of-School			In-School			Out-of-School			In-School			Out-of-School			In-School		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
Total Participants Served	67			53			41			21			32			27		
Carry-In	37			31			17			11			11			13		
New Enrollments	30	30	100.00%	22	22	100.00%	24	37	64.86%	10	24	41.67%	21	23	91.30%	14	15	93.33%
Exits	33	18	183.33%	26	19	136.84%	16	16	100.00%	11	11	100.00%	11	12	91.67%	10	11	90.91%
Participant Characteristics																		
	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved	Actual	Annual Plan	% Achieved
Disabled	9	23	39.13%	8	21	38.10%	2	13	15.38%									
Offender	15	31	48.39%	23	28	82.14%	23	18	127.78%									
Homeless	14	23	60.87%	15	21	71.43%	8	13	61.54%									
Runaway Youth	0	3	0.00%	2	0	---	3	0	---									
Pregnant/Parenting Youth	10	31	32.26%	12	28	42.86%	16	18	88.89%									
Youth with Additional Barriers	117	23	508.70%	57	21	271.43%	52	13	400.00%									
High School Drop-Out	10	18	55.56%	6	17	35.29%	16	10	160.00%									
Foster Youth	5	17	29.41%	6	14	42.86%	2	10	20.00%									

	OCCC - South						OCCC - West						OC Youth Workforce Development Program					
	Out-of-School			In-School			Out-of-School			In-School			Out-of-School			In-School		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
Total Participants Served	30			16			31			16			42			56		
Carry-In	14			6			8			3			0			0		
New Enrollments	16	20	80.00%	10	14	71.43%	23	29	79.31%	13	17	76.47%	42	42	100.00%	56	50	112.00%
Exits	17	18	94.44%	8	6	133.33%	7	6	116.67%	3	3	100.00%	3	3	100.00%	0	0	---
Participant Characteristics																		
	Actual		Annual Plan		% Achieved		Actual		Annual Plan		% Achieved		Actual		Annual Plan		% Achieved	
Disabled	19		12		158.33%		6		14		42.86%		21		20		105.00%	
Offender	19		16		118.75%		14		19		73.68%		11		25		44.00%	
Homeless	6		12		50.00%		11		14		78.57%		23		38		60.53%	
Runaway Youth	1		0		---		0		0		---		1		5		20.00%	
Pregnant/Parenting Youth	8		16		50.00%		11		19		57.89%		12		13		92.31%	
Youth with Additional Barriers	46		12		383.33%		46		14		328.57%		70		38		184.21%	
High School Drop-Out	9		10		90.00%		15		12		125.00%		6		7		85.71%	
Foster Youth	1		7		14.29%		6		9		66.67%		7		10		70.00%	

	OCWIB Total					
	Out-of-School			In-School		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
Total Participants Served	423			320		
Carry-In	179			125		
New Enrollments	244	274	89.05%	195	207	94.20%
Exits	151	125	120.80%	103	93	110.75%
Participant Characteristics						
	Actual		Annual Plan		% Achieved	
Disabled	194		175		110.86%	
Offender	145		214		67.76%	
Homeless	127		193		65.80%	
Runaway Youth	12		16		75.00%	
Pregnant/Parenting Youth	113		202		55.94%	
Youth with Additional Barriers	638		179		356.42%	
High School Drop-Out	106		120		88.33%	
Foster Youth	47		106		44.34%	

Legend:

Below 100%

100% and Above

Data Source: State JTA System

Orange County WIB
WIA Youth - Performance
Performance Report for PY 2012-13
As of December 31, 2012

BW Data as of 06/30/12

(*Exiters from 10/01/11 to 03/31/12)

(** Exiters from 07/01/12 to 12/31/12)

	IUSD - Coast			IUSD - South			La Habra - North			OCAPICA - West		
	34			22			15			30		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
*Placement in Employ. or Education	78.26%	69.00%	113.42%	68.18%	69.00%	98.81%	66.67%	69.00%	96.62%	66.67%	69.00%	96.62%
*Attainment of Degree or Certificate	79.41%	65.00%	122.17%	75.00%	65.00%	115.38%	75.00%	65.00%	115.38%	70.59%	65.00%	108.60%
**Literacy and Numeracy Gains	100.00%	45.00%	222.22%	73.68%	45.00%	163.74%	100.00%	45.00%	222.22%	72.22%	45.00%	160.49%

	OCCC - Coast			OCCC - North			OCCC - South			OCCC - West		
	15			17			16			21		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	Contract Plan as of 12/31/12	% Achieved
*Placement in Employ. or Education	63.64%	69.00%	92.23%	64.71%	69.00%	93.78%	62.50%	69.00%	90.58%	76.19%	69.00%	110.42%
*Attainment of Degree or Certificate	58.33%	65.00%	89.74%	80.00%	65.00%	123.08%	70.00%	65.00%	107.69%	82.35%	65.00%	126.70%
**Literacy and Numeracy Gains	80.00%	45.00%	177.78%	30.00%	45.00%	66.67%	71.43%	45.00%	158.73%	85.71%	45.00%	190.48%

	OC Youth Workforce Development Program			OCWIB Total		
	2			158		
	Actual	Contract Plan as of 12/31/12	% Achieved	Actual	State Plan	% Achieved
*Placement in Employ. or Education	---	69.00%	---	68.35%	65.00%	105.16%
*Attainment of Degree or Certificate	---	65.00%	---	75.71%	61.00%	124.12%
**Literacy and Numeracy Gains	50.00%	45.00%	111.11%	74.76%	40.00%	186.89%

Legend:

- 79% and Below
- 80%- 100%
- Above 100%

Data Source: State JTA System

Orange County WIB
California Gang Reduction, Intervention and Prevention (CalGRIP)
Performance Report for PY 2012-13
As of December 31, 2012

Grant Term - 08/17/10 to 06/30/12
(Cumulative, 08/17/10 to 06/30/12)

Youth (Ages 16-17)

BW Data as of 06/30/12

(*Exiters from 10/01/10 to 03/31/12)

(**Exiters from 07/01/11 to 12/31/12)

	Irvine USD - South			Irvine USD - Coast			OCAPICA - West			OCWIB Total		
	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	State Plan	% Achieved
*Placement in Employ. or Education	77.78%	52.00%	149.57%	55.56%	52.00%	106.84%	---	52.00%	---	66.67%	52.00%	128.21%
*Attainment of Degree or Certificate	66.67%	30.00%	222.22%	100.00%	30.00%	333.33%	---	30.00%	---	82.35%	30.00%	274.51%
**Literacy and Numeracy Gains	---	30.00%	---	100.00%	30.00%	333.33%	---	30.00%	---	100.00%	66.00%	151.52%

Adult (Ages 18-24)

BW Data as of 06/30/12

(*Exiters from 10/01/10 to 03/31/12)

	Irvine USD - Coast			OCCC - North			OCCC - South			OCAPICA - West		
	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved	Actual	Contract Plan	% Achieved
*Placement in Employ. or Education	62.50%	52.00%	120.19%	63.64%	52.00%	122.38%	57.14%	52.00%	109.89%	36.36%	52.00%	69.93%

OCWIB Total			
Actual	State Plan	% Achieved	
*Placement in Employ. or Education	54.05%	70.00%	77.22%

Legend:

- 79% and Below
- 80%- 100%
- Above 100%

Data Source: State JTA System

Orange County WIB
 Youth Career Technical Education (CTE) Project
 Performance Report for PY 2012-13
 As of December 31, 2012

Grant Term - 07/01/11 to 03/31/13
 (Cumulative, 07/01/11 to 12/31/12)

OC Youth Workforce Development Program

Adult (19-24)	Actual	State Plan (thru 12/31/12)	% Achieved
New Enrollments	61	40	152.50%
Entered Career Technical Training Program	51	36	141.67%
Completion of Career Technical Training Program	41	29	141.38%
Attained Recognized Certificate/Diploma/Degree	41	22	186.36%
Placement in Unsubsidized Employment (pre-exit)	20	26	76.92%
Total Participants Exited	53	40	132.50%
Exit into Unsubsidized Employment	21	26	80.77%
Follow-up Services after Exit	41	40	102.50%
Participant Characteristics			
Disabled		2	
Offender		22	
Homeless		34	
Runaway Youth		0	
Pregnant/Parenting Youth		10	
Youth with Additional Barriers		59	
High School Drop-Out		12	
Foster Youth		4	

Youth (16-18)	Actual	State Plan (thru 12/31/12)	% Achieved
New Enrollments	35	20	175.00%
Entered Career Technical Training Program	25	18	138.89%
Completion of Career Technical Training Program	24	11	218.18%
Attained Recognized Certificate/Diploma/Degree	24	9	266.67%
Placement in Unsubsidized Employment (pre-exit)	8	9	88.89%
Total Participants Exited	33	20	165.00%
Exit into Unsubsidized Employment	9	9	100.00%
Follow-up Services after Exit	29	20	145.00%
Participant Characteristics			
Disabled		1	
Offender		5	
Homeless		9	
Runaway Youth		1	
Pregnant/Parenting Youth		1	
Youth with Additional Barriers		35	
High School Drop-Out		2	
Foster Youth		3	

Legend:

- Below 100%
- 100% and Above

Data Source: State JTA System

Orange County WIB
 Youth On-the-Job Training (OJT)
 Performance Report for PY 2012-13
 As of December 31, 2012

Project Duration 09/01/11 to 09/30/12
 (Cumulative, 09/01/11 to 09/30/12)

Arbor/ResCare Workforce Services

WIA	Actual
*Number of Referrals Received - WIA Participants	115
Enrollments	46
Direct Hires	32
Participation in OJT	14
<i>OJT Completion</i>	12
<i>Placement</i>	10

CalGRIP	Actual
*Number of Referrals Received - CalGRIP Participants	13
Enrollments	5
Direct Hires	2
Participation in OJT	3
<i>OJT Completion</i>	2
<i>Placement</i>	2

Total Enrollments and Placements	Actual	Contract Plan <i>(thru 09/30/12)</i>	% Achieved
Total Enrollments - WIA	46	44	104.55%
Total Enrollments - CalGRIP	5	15	33.33%
Total Placement in Unsubsidized Employment (including Direct Hires)	96.08%	85.00%	113.03%

*Number of Referrals Received from Youth Providers

Legend:

- Below 100%
- 100% and Above

Orange County WIB
 Youth Work Experience (WEX)
 Performance Report for PY 2012-13
As of December 31, 2012

Project Duration: 07/01/12 to 06/30/13
 (Cumulative, 07/01/12 to 12/31/12)

Manpower Workforce Services

	Actual
*Number of Referrals Received	48
Enrollments	22
Direct Hires	0
Participation in WEX	22
<i>WEX Completion</i>	6
<i>Placement</i>	0

Total Enrollments and Placements	Actual	Contract Plan <i>(thru 12/31/12)</i>	% Achieved
Total Enrollments (participation in WEX)	100.00%	85.00%	117.65%
Total Placement in Unsubsidized Employment (including Direct Hires)	0.00%	65.00%	0.00%

*Number of Referrals Received from Youth Providers

Legend:

- Below 100%
- 100% and Above

Data Source: State JTA System

Item #4 – INFORMATION

**FUNDING EXPENDITURE REPORT
Recommendation Summary
February 5, 2013**

BACKGROUND:

Staff will present the Expenditure Report for all programs for the period of July 1, 2012 through December 31, 2012.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

WIA Youth Expenditures

**WIA PROGRAMS
AMOUNTS INVOICED
FY 2012-13
AS OF 12/31/12**

WIA YOUTH IN-SCHOOL

CONTRACTOR	ANNUAL BUDGET	INVOICES RECEIVED AMOUNT	INVOICES RECEIVED THROUGH	YTD % EXPENDED	BALANCE
City of La Habra - North	\$ 156,196.88	\$ 74,792.97	12/31/12	47.88%	\$ 81,403.91
Irvine USD-Coastal and South	\$ 339,377.00	\$ 114,594.75	12/31/12	33.77%	\$ 224,782.25
OCAPICA-Western	\$ 203,392.66	\$ 71,835.04	12/31/12	35.32%	\$ 131,557.62
OC Conservation Corp	\$ 755,818.00	\$ 240,798.69	12/31/12	31.86%	\$ 515,019.31
TOTAL FY2012-13	\$ 1,454,784.54	\$ 502,021.45		34.51%	\$ 952,763.09

WIA YOUTH OUT-SCHOOL

CONTRACTOR	ANNUAL BUDGET	INVOICES RECEIVED AMOUNT	INVOICES RECEIVED THROUGH	YTD % EXPENDED	BALANCE
City of La Habra - North	\$ 232,294.12	\$ 102,369.43	12/31/12	44.07%	\$ 129,924.69
Irvine USD-Coastal and South	\$ 509,056.00	\$ 151,897.07	12/31/12	29.84%	\$ 357,158.93
OCAPICA -Western	\$ 304,705.84	\$ 114,712.25	12/31/12	37.65%	\$ 189,993.59
OC Conservation Corp	\$ 1,133,727.00	\$ 359,055.38	12/31/12	31.67%	\$ 774,671.62
Arbor E&T Inc - OOS	\$ 261,556.00	\$ 3,308.53	12/31/12	1.26%	\$ 258,247.47
Manpower	\$ 300,000.00	\$ 73,538.39	11/30/12	24.51%	\$ 226,461.61
TOTAL FY2012-13	\$ 2,741,338.96	\$ 804,881.05		29.36%	\$ 1,936,457.91

Sources:

Annual Budget Amounts from the Contract Agreement.
Invoices Amounts from Ledgers.

Item #5 – INFORMATION

**YOUTH RECOGNITION POLICY
Recommendation Summary
February 5, 2013**

BACKGROUND:

On February 7, 2012 staff presented the Youth Recognition Policy and the policy was approved by the Council. Staff will update the committee on the implementation of the Youth Recognition Policy.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #6 – INFORMATION

**UPDATE ON WIA YOUTH PROGRAMS
Recommendation Summary
February 5, 2013**

BACKGROUND:

Staff and Youth Contractors will provide an update on the WIA Youth program activities.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None