

OC COMMUNITY RESOURCES

OC PARKS Fee Schedule

(Effective 12/6/2022)

I. GENERAL INFORMATION

A. FEE EXEMPTIONS

1. The following shall be exempt from the fees in this schedule:
 - a. Meetings and events conducted by the members of the Board of Supervisors.
 - b. Meetings and events conducted by OC Community Resources.
 - c. Training activities for County personnel conducted by the Orange County Human Resources Department.
 - d. Activities and events specifically identified in agreements approved by the Board of Supervisors.
2. The following shall be exempt from the fees in this schedule, subject to the prior written approval of the Director of OC Parks:
 - a. Ceremonial events honoring County employees, appointed members of County Boards and Commissions or volunteers providing service to the County.
 - b. Meetings, hearings, conferences or events of County agencies, departments and elected officials and non-County governmental agencies and elected officials.
 - c. Meetings and events of non-profit organizations at the request of a member, or members, of the Board of Supervisors and submitted to the Director of OC Parks through the County Executive Office.
 - d. Meetings of OC Parks support groups or organizations.
 - e. Activities and events which are organized, conducted or sponsored by OC Parks.
3. Volunteers – groups or individuals – performing services within OC Parks facilities under the Adopt-A-Park Program shall be exempt from the fees in this schedule.

Notwithstanding the above, any exempt activities within OC Parks facilities that require liability insurance and/or involve the use any vendors or contract services shall be subject to an OC Parks Permit.

B. FEE REDUCTIONS – NON-PROFIT ORGANIZATIONS/GOVERNMENT BUSINESS

Where specified, reduced fees shall apply to the following:

1. Meetings and events conducted by civic, educational, environmental, historical and athletic non-profit 501 (c) 3 organizations that are open to the public, including fundraisers.

2. Official business activities of County agencies and departments and non-County governmental agencies.

Notwithstanding the above, any reduced-fee activities within OC Parks facilities that require liability insurance and/or involve the use of any vendors or contract services shall be subject to an OC Parks Permit.

C. OC PARKS PERMIT

All activities and events that require liability insurance and/or involve the use of any vendors or contract services shall be subject to an OC Parks Permit. The cost of an OC Parks Permit shall be in addition to the applicable fees provided for in this schedule.

D. ALCOHOLIC BEVERAGE SERVICE FEE

The Board of Supervisors by resolution has authorized alcoholic beverage service in conjunction with events at certain OC Parks and OC Dana Point Harbor facilities and locations, subject to issuance of an OC Parks Permit and compliance with "Special Provisions for Alcoholic Beverage Service" established by the Director of OC Parks or the Director of OC Dana Point Harbor.

Events with alcoholic beverage service are subject to an **Alcoholic Beverage Service Fee**.

The minimum Alcoholic Beverage Service Fee is \$250.00. The minimum fee covers up to five hours of alcoholic beverage service, inclusive of set-up and shut-down. **Additional hours** of alcoholic beverage service are **\$50.00 per hour**. The Alcoholic Beverage Service Fee covers the cost of security personnel being present during the period of alcoholic beverage service. Security personnel shall be provided by OC Parks or OC Dana Point Harbor.

The following are the facilities and locations where alcoholic beverage service is authorized:

- Carbon Canyon Regional Park: Group Picnic Area No. 12
- Clark Regional Park:
 - Hawks Point Group Picnic Area/Interpretative Center
- Craig Regional Park: Ted Craig Picnic Area
- Irvine Regional Park:
 - Group Picnic Area No. 2/Formal Regional Park Operations Headquarters Building
- Laguna Niguel Regional Park: Large Group Shelter
- Mason Regional Park: Group Picnic Area No. 6
- Mile Square Regional Park: Camp Sycamore
- O'Neill Regional Park:
 - Nature Center/Conference Center Complex/Arboretum
- Orange County Zoo
- Santiago Oaks Regional Park:
 - Conference Center/East Patio and Lawn/Nature Center
- Tri-City Regional Park: Shelters No. 1, 2, 3 and 4
- Wieder Regional Park: Interpretative Center
- Yorba Regional Park: Group Picnic Area No. 5
- Aliso and Wood Canyons Wilderness Park:
 - Office Picnic Area/Orange Coast Watershed Environmental Center
- Caspers Wilderness Park:
 - Nature Center/Owl and Quail Group Area
- Laguna Coast Wilderness Park: Nix Nature Center
- Riley Wilderness Park: Nature Center
- Upper Newport Bay Nature Preserve: Muth Interpretive Center
- Modjeska Nature Preserve: Howard House
- Irvine Ranch Open Space: Augustine Staging Area
- Salt Creek Beach: North Shore Event Area
- Old County Courthouse

- Irvine Ranch Historic Park
- Heritage Hill Historic Park
- Key Ranch Historic Park
- Arden Modjeska Historic House and Gardens
- OC Sailing and Events Center

E. STAFF OVERTIME

When activities and events occur outside the normal staffing hours for an OC Parks and OC Dana Point Harbor facility, staff overtime charges shall apply. **Staff overtime charges** are **\$75.00 per hour** per staff member.

F. SECURITY DEPOSIT

A security deposit, where applicable, shall be collected to cover the cost of damage, extraordinary clean-up, storage, additional hours or staff overtime. The deposit shall be as follows:

Events without alcoholic beverage service:	\$300.00
Events with alcoholic beverage service:	\$500.00
Sports Field Use	
Youth Leagues	\$100.00/per league season
Adult Leagues	\$250.00/per league season
All Others	\$60.00/per field

Security deposits shall be refunded after the event, season or use, less any incurred charges.

G. REFUNDS

Refund policies shall be established by the Director of OC Parks and/or the Director of OC Dana Point Harbor.

II. GENERAL FEES

A. MOTORIZED VEHICLE ENTRY AND PARKING FEES

1. Motorized Vehicle Entry Fees – Regional Parks with Entrance Booths

a. Personal Vehicles

Monday – Friday	\$ 3.00
Saturday – Sunday	\$ 5.00
Holidays/Special Occasions*	up to \$15.00*
*by park, as determined by the Director of OC Parks	

b. Buses (commercial non-school) **\$30.00/day**

c. School Buses (on school business) **No Fee**

2. Parking Fees – per motorized vehicle

a. Regional Parks with “Pay and Display” Machines

Monday – Sunday	\$ 3.00
Vehicles with Disabled License Plates or Parking Placard	No Fee

b. County Beaches with “Pay and Display” Machines

Monday – Sunday	\$1.00/hour
Vehicles with Disabled License Plates or Parking Placard	No Fee

3. Annual Pass Fees – for motorized vehicle entry and/or parking

a. Regional Parks with Entrance Booths and “Pay and Display” Machines Only

Regular	\$55.00
Senior/Disabled	\$35.00
For people 60 years of age or older – based on State Driver License or other identification.	
For Disabled people – based on State Vehicle Code or California State Parks Pass.	

b. County Beaches Only

Regular	\$55.00
Senior/Disabled	\$35.00
For people 60 years of age or older – based on State Driver License or other identification.	
For Disabled people – based on State Vehicle Code or California State Parks Pass.	

c. Both Regional Parks and County Beaches

Regular	\$80.00
Senior/Disabled	\$50.00
For people 60 years of age or older – based on State Driver License or other identification.	
For Disabled people – based on State Vehicle Code or California State Parks Pass.	
Distinguished Veteran (per California State Parks)	No Fee
For veterans with a 50% or higher service-connected disability or who were held as prisoners of war or who are recipients of the Congressional Medal of Honor	

All non-programmable calendar-year annual passes shall be discounted by 50% between August 1 and December 31 each year; programmable annual passes shall be in effect for a full year from the date of issuance.

4. Sports Season Pass (Programmable Card) \$15.00/sport season

B. CAMPING FEES

1. Individual Campsite – per night/per single RV, car or truck (with or without towed non-motorized vehicle); maximum of eight people per site.

Reservations are not required; however, when reservations are made, full payment of the Regular or Senior/Disabled fees for the entire reserved stay is required at the time the reservation is confirmed.

Regular	\$20.00
Senior/Disabled	\$15.00
For people 60 years of age or older based on State Driver License or other identification.	
For Disabled people based on State Vehicle Code or California State Parks Pass.	
Distinguished Veteran (per California State Parks)	No Fee
For veterans with a 50% or higher service-connected disability or who were held as prisoners of war or who are recipients of the Congressional Medal of Honor	
Utility hook-ups	\$ 6.00
Second motorized vehicle (RV, car or truck) at campsite	\$ 5.00

2. Group Campsites – per night

Reservations are required; payment of 25% of the fee is required at the time a reservation is confirmed; the full fee amount is required no later than 30 days prior to the date of the reservation; otherwise, the reservation will be cancelled.

Group Campsite	Organized Youth Groups*	All Others
Caspers Wilderness Park	Per Group Campsite	Per Group Campsite
San Juan Meadows		
A	\$180.00	\$360.00
B	\$120.00	\$240.00
C, D	\$150.00	\$300.00
Owl and Quail	\$150.00	\$300.00
O'Neill Regional Park	Per Group Campsite	Per Group Campsite
Hickey Creek		
1, 2, 3	\$120.00	\$240.00
4	\$75.00	\$150.00
Sycamore Flat		
A, B	\$120.00	\$120.00
C	\$75.00	\$150.00
D	\$240.00	\$400.00
Mile Square Regional Park	Per Number of Campers	
Camp Sycamore	20 or Less: \$50.00 21 to 40: \$75.00 Over 40: \$100.00	N/A

*Sponsored by a recognized organization (e.g., Boy Scouts, YMCA, schools, churches)

3. Miscellaneous

Each horse	\$3.00/night
Use of Dump Station by non-camper	\$6.00
Firewood	\$5.00/bundle

C. FACILITY USE FEES

All activities and events that require liability insurance and/or involve the use of any vendors or contract services shall be subject to an OC Parks Permit. The cost of an OC Parks Permit shall be in addition to the applicable fees provided for in this schedule.

1. Group Picnic Areas – use on a reserved basis, per day; full payment must be made at the time reservation is confirmed.

The below fees apply only to the private use of group picnic areas for picnics, parties and related activities. Where available, electricity is included. **Use of these areas for public activities and events or for private use exceeding 500 people require an OC Parks Permit (Section IV.D).**

Picnic Area Capacity

100 people or less	\$100.00
101-200 people	\$200.00
201-300 people	\$300.00
301-400 people	\$400.00
401-500 people	\$500.00

Day Camps – Non-profit – Weekdays only	\$25.00
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2. Special Reserved Areas – use of an area designated by a Supervising or Senior Park Ranger per a specific request, on a reserved basis, per day; full payment must be made at the time reservation is confirmed.

100 people or less	\$100.00
101-200 people	\$200.00
201-300 people	\$300.00
301-400 people	\$400.00
401-500 people	\$500.00

3. Sport Fields – use on a reserved basis

Schools

Monday-Friday, 8:00 a.m. to 3:00 p.m.;	No Fee
organized school activities only	
All other times and days	\$40.00/field/day

Youth Leagues

Monday-Friday	\$35.00/field/week
Saturday and Sunday	\$40.00/field/day

All others	\$40.00/field/half day*
	*before or after 1:00 p.m.

Security Deposit	See Section I.F
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4. Miscellaneous

Cross Country Meets	
Dual, league cluster or league championships	\$100.00
County-wide or Invitational	See Section IV.D
Amphitheater	\$15.00/hour
O'Neill Regional Park Equestrian Arena	
Up to Four Hours	\$25.00
More than Four Hours	\$50.00

D. MARINE**1. Guest Slip Rental (Newport Harbor) \$40.00/day****2. Guest Mooring Rental – Off-Shore (Newport Harbor)**

Winter Season
[November 1 through April 30] **\$15.00/day**

Summer Season
[May 1 through October 31] **\$25.00/day**

The fees shall be adjusted on January 1 of each year by increases in the Consumer Price Index and rounded to the nearest dollar.

3. Guest Mooring Rental – On-Shore (Newport Harbor)

Year-round **\$10.00/day**

The fees shall be adjusted on January 1 of each year by increases in the Consumer Price Index and rounded to the nearest dollar.

4. Guest Slip and Guest Mooring Length of Stay (Newport Harbor)

Policies and procedures shall be established by the Sheriff's Department Marine Operations Bureau Commander.

5. Permanent Mooring (Newport Harbor)

Annual fee shall be the same amount as established and charged by the City of Newport Beach for permanent moorings under the City's jurisdiction.

6. Mooring Inspection – County Tidelands (Newport Harbor) \$91.00/inspection

The fees shall be adjusted on January 1 of each year by increases in the most recent annual Cost of Living Adjustment factor granted by the Board of Supervisors to the Deputy Sheriff classification and rounded to the nearest dollar.

7. Impounded Vessel (vessel seized due to violation of law)

Impounded in place: \$150.00 for any part of the first day, and \$50.00 per day thereafter.
Towed and impounded: \$200.00 for any part of the first day, and \$50.00 per day thereafter.

Impound days shall be calculated from the date and time of the impound.

8. Found Vessel (vessel adrift or brought to Harbor Patrol by non-owner)

If, after notification by the Harbor Patrol, the registered owner does not claim the vessel within 72 hours of the notification, a storage charge of \$50.00 per day shall apply.

9. Valuation of Impounded or Found Vessel

In cases where the accumulated impound or storage charges exceed the market value of the vessel, the charges levied shall be limited to the market value of the vessel or \$25.00 (whichever is greater), upon submittal to the Harbor Patrol of the following:

For vessels 10 feet or less in size or for human-powered vessels (e.g., kayaks and canoes) 14 feet or less in size: a bill of sale or other evidence of value.

For all other vessels: an appraisal prepared by an independent, licensed boat appraiser. Preparation of the appraisal shall be the sole responsibility of the vessel's registered owner.

E. MISCELLANEOUS

1. Group Interpretive Programs

Reservations required	\$2.00/hour/person \$5.00 maximum/person \$30.00 minimum/group
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2. Group Outreach Programs

Reservations required	\$25.00/hour \$50.00 minimum/group
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3. Orange County Zoo

Age 3 and above	\$2.00
Under 3	No Fee

4. OC Parks Staff-Organized Special Events

The Director of OC Parks may establish a per participant fee not to exceed \$10.00 per person.

5. Archaeological - Paleontological Materials

All archaeological and paleontological materials offered to the County must meet standards and procedures as established in the OC Parks Curation Guidelines before being accepted.

<u>Accession Fee</u>	<u>\$2,657.05 per archival banker box or 1.3 cubic feet*</u>
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*Any oversize materials (e.g., irregular shapes and sizes) will be assessed at 1.3 cubic feet and fees will be calculated based on storage capacity the material occupies.

INDIVIDUAL PARK FEES – BY LOCATION – LISTED ALPHABETICALLY

A. OVERVIEW

1. Policies and Procedures

Policies and procedures regarding the conduct of the activities subject to this fee schedule, including the type of special events that are permitted, shall be established for each park.

2. Reduced Fees – Non-Profit Organizations/Government Business

See Section I.B.

3. OC Parks Permit

All activities and events that require liability insurance and/or involve the use of any vendor or contract services shall be subject to an OC Parks Permit. The cost of an OC Parks Permit shall be in addition to the applicable fees provided for in this schedule.

4. Additional Charges

The following charges may apply to certain activities and events:

Alcoholic Beverage Fee (Section I.D)
 Staff Overtime (Section I.E)
 Security Deposit (Section I.F)

B. CASPERS WILDERNESS PARK

Weddings **\$200.00/event**

C. HERITAGE HILL HISTORIC PARK

Meetings and Special Events

Grounds (maximum: 150 people)

Up to 50 people	\$125.00/four hours
	\$175.00/eight hours
51 to 150 people	\$350.00/eight hours

Wedding Ceremonies

Grounds (maximum: 150 people) **and Church** (maximum: 75 people); three-hour minimum without reception; two-hour minimum with reception

Up to 50 people	\$50.00/hour
51 to 150 people	\$100.00/hour

Wedding Receptions

Grounds (maximum: 150 people); up to six hours

Up to 50 people	\$200.00
51 to 100 people	\$400.00
101 to 150 people	\$600.00

D. IRVINE RANCH HISTORIC PARK**Wedding Ceremonies****Grounds;** three-hour minimum without reception; two-hour minimum with reception

Up to 50 people	\$50.00/hour
51 to 150 people	\$100.00/hour
151 to 300 people	\$200.00/hour

Wedding Receptions**Grounds;** up to six hours

Up to 50 people	\$200.00
51 to 100 people	\$400.00
101 to 150 people	\$600.00
201 to 300 people	\$800.00

E. KEY RANCH HISTORIC PARK**Special Events (Weddings Permitted)****Grounds and bride's room**

Up to 50 people	\$50.00/hour
51 to 150 people	\$100.00/hour
151 to 250 people	\$200.00/hour

F. OC SAILING AND EVENTS CENTER (OC DANA POINT HARBOR)**Room Rentals****Dana Cove Room**

Non-Profit Organizations/ Government Business (Section I.B)	\$30.00/hour
All Others	\$60.00/hour

Kitchen

Non-Profit Organizations/ Government Business (Section I.B)	\$12.50/hour
All Others	\$25.00/hour

Outdoor Patio

Non-Profit Organizations/ Government Business (Section I.B)	No Fee
All Others	\$15.00/hour

Pilot House

Non-Profit Organizations/ Government Business (Section I.B)	\$20.00/hour
All Others	\$40.00/hour

Boat House

Non-Profit Organizations/ Government Business (Section I.B)	\$30.00/hour
All Others	\$60.00/hour

Class Room

Non-Profit Organizations/ Government Business (Section I.B)	\$12.50/hour
All Others	\$25.00/hour

Storage Fees

At slips	
Boats - up to 16 ft. in length	\$0.50/ft./month
Boats - over 16 ft. in length	\$1.00/ft./month
On land	
Boats	\$10.00/month
Trailers	\$10.00/month
Miscellaneous	\$10.00/month

Guest Boat Docking

In conjunction with room rentals only	\$25.00/hour
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Fundraising

In conjunction with room rentals and boat slips only	
Non-Profit Organizations/ Government Business (Section I.B)	\$15.00/hour

G. OLD ORANGE COUNTY COURTHOUSE**Special Events (Weddings Permitted)****Department One Courtroom**

Non-Profit Organizations/ Government Business (Section I.B)	\$300.00/event
All Others	\$600.00/event

Museum Exhibit Gallery

Non-Profit Organizations/ Government Business (Section I.B)	\$300.00/event
All Others	\$600.00/event

Jury Room

Non-Profit Organizations/ Government Business (Section I.B)	\$100.00/event
All Others	\$200.00/event

Main Staircase/Lobby

Non-Profit Organizations/ Government Business (Section I.B)	\$150.00/event
All Others	\$300.00/event

Exterior Grounds

Non-Profit Organizations/	
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Government Business (Section I.B)	\$375.00/event
All Others	\$750.00/event

Wedding Ceremony – Same Day as Issuance of Marriage License

Department One Courtroom	\$25/hour*
*space-available basis only; no reservations	

H. O'NEILL REGIONAL PARK

Meetings

Conference Center (maximum: 75 people)

Up to Four Hours	\$150.00
More than Four Hours	\$300.00
Instructional classes (Section IV.E) – per hour	\$15.00

<u>Weddings</u>	\$200.00/event
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I. SALT CREEK BEACH

Special Events (Weddings Permitted)

North Shore Special Event Area

Up to 150 people	\$125.00/hour
151 to 250 people	\$225.00/hour
251 to 500 people	\$400.00/hour
Over 500 people	\$600.00/hour

Surfing Contests

Location to be determined by OC Parks staff	\$300.00/day
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J. SANTIAGO OAKS REGIONAL PARK

Meetings

Conference Center (maximum: 150 people)

Up to Four Hours	\$150.00
More than Four Hours	\$300.00

Wedding Ceremonies

East patio and lawn and bride's room (maximum: 150 people)

August through April	\$300.00/event
May through July	\$450.00/event

Wedding Ceremonies and Receptions

East patio and lawn, bride's room and conference center (maximum: 150 people)

August through April	\$800.00/event
May through July	\$1,200.00/event

K. UPPER NEWPORT BAY NATURE PRESERVE – PETER AND MARY MUTH INTERPRETATIVE CENTER

Special Events (Weddings Not Permitted) – after Center hours

Entire Facility (includes exhibit hall, theater, library and patio; maximum: 250 people),

Non-Profit Organizations/ Government Business (Section I.B)	\$1,500.00/event
All Others	\$3,000.00/event

Patio only (maximum: 250 people)

Non-Profit Organizations/ Government Business (Section I.B)	\$500.00/event
All Others	\$1,000.00/event

Meetings/Community activities – after Center hours

Theater (maximum 75 people)

Non-Profit Organizations/ Government Business (Section I.B)	\$50.00/hour
All Others	\$100.00/hour

Library (maximum: 30 people)

Non-Profit Organizations/ Government Business (Section I.B)	\$50.00/hour
All Others	\$100.00/hour

Meetings/Community activities – during Center hours

Library (maximum: 30 people)

Non-Profit Organizations/ Government Business (Section I.B)	\$25.00/hour
All Others	\$50.00/hour

IV. OC PARKS PERMIT FEES

A. PROOF OF INSURANCE

Proof of insurance shall be required for all OC Parks Permits.

B. NON-REFUNDABLE FILING FEE

\$75.00 of each fee in this Section shall constitute a non-refundable filing fee.

C. ACTIVITIES OR EVENTS SUBJECT TO FACILITY USE FEES (SECTION II.C) OR INDIVIDUAL PARK FEES (SECTION III)

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|----|---|---------|
| 1. | Two or fewer vendors or contract services | \$75.00 |
| 2. | Each additional vendor or contract services | \$25.00 |

D. OTHER ACTIVITIES OR EVENTS NOT SPECIFICALLY IDENTIFIED IN THIS SECTION

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|----|--|--------------------|
| 1. | Subject to Fee Exemption (Section I.A) | No Fee |
| 2. | Routine, Riders to existing OC Parks Permits or Non-Profit Organizations/Government Business (Section I.B) | \$75.00 |
| 3. | Up to 100 participants | \$200.00 |
| 4. | 101 to 250 participants | \$400.00 |
| 5. | 251 to 500 participants | \$600.00 |
| 6. | Over 500 Participants or Unique | Case-by-case basis |

E. INSTRUCTION

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|----|---|--|
| 1. | One-Time Instruction | \$100.00/day/OC Parks facility |
| 2. | Tennis Lessons | \$5.00/hour/tennis court
Minimum \$100.00/month/OC Parks facility |
| 3. | Other Instruction | |
| | 15 or fewer participants/per session or per day, whichever is greater | \$10.00/hour/OC Parks facility
Minimum \$100.00/month/OC Parks facility |
| | 16 to 35 participants/per session or per day, whichever is greater | \$20.00/hour/OC Parks facility
Minimum \$200.00/month/OC Parks facility |
| | Over 35 participants/per session or per day, whichever is greater | Case-by-case basis |

F. PHOTOGRAPHY

- Commercial Filming and Still Photography are subject to fees established by Board of Supervisors Resolution No. 91-770B.
- Commercial Portrait Photography is subject to Board of Supervisors Resolution No. 98-121.

3. No permit or fee is required for: a) personal photography, b) photography of any activities or events subject to Facility Use Fees (Section II.C) or Individual Park Fees (Section III) or c) photography of private picnics or parties.

G. TEMPORARY USE – COMMERCIAL/UTILITIES

1. Per 30 days or less – Stockpiling/Storage \$300.00
2. Per 6 months or less

Soil Boring Samples/Monitoring/Wells	\$300.00,
	plus \$75.00/boring
Entrapment Fencing	\$300.00
Utility	\$300.00

H. TEMPORARY USE – NON-COMMERCIAL

1. Per 30 days or less

Stockpiling/Storage	\$75.00
Tree Planting/Trimming/Removal	\$75.00
2. Per 6 months or less – Access \$75.00
3. Per five years – Tidelands \$300.00

I. ENCROACHMENT – UTILITIES/OTHER

1. Underground Utilities \$200.00,
plus actual cost of plan checking and inspection
2. Landscaping – Irrigation – Private \$75.00
3. Landscaping – Irrigation – Commercial \$300.00
4. Landscaping – Grading – Private \$300.00
5. Landscape – Grading – Commercial \$600.00
6. Fencing/Common Boundary \$150.00, plus \$.75 linear foot

J. CONSTRUCTION

1. Drainlines/Residential \$75.00
2. Driveways/Commercial \$200.00
3. Curbs and Gutters \$150.00, plus \$.50/linear foot
4. Harbor Structures/Piers \$450.00, plus \$.25/square foot

K. BEE HIVES

\$100.00, plus \$2.00/per hive/year

L. OC PARKS PERMIT – MISCELLANEOUS

Case-by-case basis