

SUMMARY ACTION MINUTES
(Commission Action Items Displayed in *Italics*. Staff Actions are
***underlined*)**
Virtual Meeting

I. ROLL CALL

Chair Ramos, Vice Chair Johannes and Commissioners Bunyan, Chinn, Epting, Harrell, Coronado Hughes (arrived 10:09am), Myers, Sarkis, Senft (arrived 10:06am), Thoms, and Yauger were present. Commissioner Lawrence-Adams was an excused absence.

II. PUBLIC COMMENTS- (*Recording at 1:07*)

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission, and are not contained in today's agenda.

No comments received.

III. CONSENT CALENDAR (Item A)- (*Recording at 1:53*)

The following item on the consent calendar will be reviewed and accepted unless a Commission member requests a change to a specific item.

A. Review Summary Action Notes for March 6, 2021.

Notes accepted.

Discussion of more detailed notes will be done between Staff and Chair Ramos.

IV. STAFF REPORT (Items A-B)

A. Cultural Resources Operations Facility Update- (*Recording at 9:19*)

OC Parks will give an update on the recent happenings within the Cultural Resources Operations at each of the historical facilities within the section.

Dennis Shaffer gave a report on the planning process for reopening historic sites as COVID-19 restrictions are lifted.

B. Annual Report on Irvine Ranch Historic Park- (*Recording at 10:18*)

OC Parks Staff will give the annual report on operations at Irvine Ranch Historic Park.

Historic Park Curator Katie McKay gave a report on operations at Irvine Ranch Historic Park over the last year.

V. COMMISSION ITEMS (Items A-E)

A. Recognition for Retired Commissioners- (*Recording at 20:55*)

Chair Ramos will lead a discussion of recognizing Commissioners who have retired within the last 5 years. All former Commissioners who have retired within that time would qualify for the Commission's Preservation Award Program.

RECOMMENDED ACTION:

Approve the use of up to \$300 from the OCHC Trust Fund to purchase Preservation Award plaques for retired Commissioners: Don Dobmeier, Steve Adamson, Margrit Kendrick, and Ilse Byrnes.

1st- Commissioner Sarkis

2nd- Commissioner Coronado Hughes

12-0- approved, Commissioner Lawrence Adams absent.

B. Federal Ziggurat Building Discussion- (Recording at 30:27)

Chair Ramos will lead a discussion of the potential involvement of the Commission in the designation of the federal building in Laguna Niguel to the National Historic Registry.

RECOMMENDED ACTION:

Receive and file.

5th District Commissioners will reach out to the Laguna Niguel Historical Society to ascertain their position on preserving the historic building and report back at the May meeting.

C. Update on Oral History Project- (Recording at 1:13:00)

Commissioner Epting will give an update on the progress of implementing the Commission's Oral History Program.

RECOMMENDED ACTION:

Receive and file.

Staff will send out the contact information for the 3 retired Commissioners that have been identified to give oral histories, to begin the interview process.

D. Update on Historic Plaque Photos- (Recording at 1:16:18)

Commissioner Sarkis will give an update on the status of documenting all the Commission's historic site plaques.

RECOMMENDED ACTION:

Receive and file.

Commissioners Sarkis gave a report on the needed photos to complete the list of 53 historic site plaques. Some plaques noted are in need of refurbishment and will be discussed with Chair Ramos. Any site no longer wishing to display their plaque can return it to OC Parks, and will be removed from the historic site plaque listing.

E. Action Teams Status Reports- (Recording at 1:26:02)

1. Planning Advisory Team- **Bunyan**, Chinn, Lawrence-Adams- *Commissioner Bunyan gave a report on touring the newly restored Aliso Viejo Ranch. The Commission will look to have a meeting on site later this year.*
2. Collaboration Team- **Johannes**, Myers, Yauger- *No report.*
3. Finance Team- **Coronado Hughes**, Senft- Staff gave an update on the current amount in the OCHC Trust Fund and will give a presentation on budget procedures at the next meeting. A meeting will be scheduled with Staff to go over budget procedures.
4. Administration Team- **Thoms**, Ramos- *No report.*
5. Public Engagement Team- **Harrell**, Epting, Sarkis- *No report.*

Each Action Team leader will give a status report on any changes to their projects.

RECOMMENDED ACTION:

Receive and file.

VI. COMMISSION COMMENT AND REPORT- (Recording at 1:48:00)

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

Parks Division Manager Jacky Cordero, and Dennis Shaffer gave an update on the status of Commissioner stipends, and explained the process for receiving payment. A new tracking system will be implemented in order to better give updates on where the payments are within the County process.

Staff will schedule a presentation from Preserve OC on their new historic site map of Orange County for the May meeting. Commissioners are encouraged to review the online map before the May meeting.

VII. ADJOURNMENT- 12:13 pm.