

**SUMMARY ACTION MINUTES**  
**(Action Items Displayed in *Italics*)**  
Irvine Ranch Historic Park, Irvine, CA

**I. ROLL CALL**

*Chair Johannes and Commissioners Bunyan (arrived 10:04am), Chinn, Harrell, Libertad (arrived 10:08am), Myers, Sarkis, Sevilla, Thoms (arrived 10:04am) and Yauger were present. Commissioner Lawrence-Adams was an excused absence. Commissioners Epting and Senft were un-excused absences. Also in attendance was Jacky Cordero, Pamela Passow, Dennis Shaffer, Bradley Flynt and Brianna Lopez with OC Parks.*

**II. PUBLIC COMMENTS**

At this time, members of the public may address the Commission on items of public interest that are within the jurisdiction of the Commission and are not contained in today's agenda.

*No comments were received from the public.*

**III. CONSENT CALENDAR (Item A)**

The following item on the consent calendar will be reviewed and accepted unless a Commission member requests a change to a specific item.

**A. None**

**IV. STAFF REPORT (Items A)**

**A. Cultural Resources Operations Facility Update**

OC Parks will give an update on the recent happenings within the Cultural Resources Operations at each of the historical facilities within the section and introduce new staff assigned to the Historical Commission.

*Dennis Shaffer with OC Parks gave an update on the garden and projects completed at the Key Ranch park. Also mentioned was a reopening event for the park, currently scheduled for November 6<sup>th</sup>. Brianna Lopez with OC Parks shared her background with OC parks and was introduced to all Commissioners who were present.*

**V. COMMISSION ITEMS (Items A-I)**

**A. Formal Introductions for New Historical Commissioners Maribel Sevilla and Armando de la Libertad**

Newly appointed Historical Commissioners will introduce themselves.

**RECOMMENDED ACTION:**

Receive and file.

*New Commissioners Maribel Sevilla and Armando de la Libertad shared their interests and backgrounds and were introduced to all Commissioners who were present.*

**B. Annual Report on Old County Courthouse**

OC Parks will give the annual report on operations at the Old County Courthouse.

**RECOMMENDED ACTION:**

Receive and file.

*Bradley Flynt with OC Parks gave a presentation and update on the recent happenings at the Old County Courthouse, including a video example of the recent posts to OC Parks social media.*

- *Commissioners requested an updated/present organization chart of Cultural Resources Staff.*

**C. Budget Presentation, Part 2**

OC Parks Staff will give a presentation outlining the current operating budget and capital improvement projects for OC Parks Cultural Resources.

**RECOMMENDED ACTION:**

Receive and file.

*Jacky Cordero with OC Parks gave a presentation with information on operating budget and capital improvement projects for each OC Parks historical park.*

- *OC Parks Brianna Lopez will send the Presentation Part 1 to new Commissioners Libertad and Sevilla.*

**D. Recognition of Former Historical Commissioners**

Discuss how to present Orange County Historical Preservation Awards to former Historical Commissioners Ilsa Byrnes, Margrit Kendrick, Don Dobmeier, and Steve Adamson.

**RECOMMENDED ACTION:**

Receive and file.

*Commissioners discussed location for special meeting to present awards, OLCO chosen as a special meeting. Former Historical Commissioners will be invited and if they are unable to attend will be given their award at a later time.*

- *OC Parks Brianna Lopez will work with OC Parks Heather Glasgow to finalize any work on this previously done by Heather.*

**E. Discuss Providing Support to Preserve OC Interactive Mapping Project**

Commissioner Chinn will give an update on the activities of Preserve OC and lead a discussion on providing financial support to their mapping project.

**RECOMMENDED ACTION:**

Approve the payment of \$5,000 to Preserve OC to support the interactive mapping project.

*Motion: Commissioner Bob Bunyan*

*2<sup>nd</sup>: Commissioner Phil Chinn*

*Approved 10-0: Commissioners Lawrence-Adams, Senft and Epting absent*

**F. Discuss Sherman Gardens Event**

Chair Johannes will lead a discussion of the planned social gathering for historical groups at Sherman Gardens.

**RECOMMENDED ACTION:**

Receive and file.

*Chair Johannes suggested a tentative reschedule for approximately the same time as originally schedule in April.*

**G. Discuss Meeting Locations Through 2021**

General discussion of potential meeting locations for the remaining meetings of 2021, including Aliso Viejo Ranch or other locations of interest to the Commission.

**RECOMMENDED ACTION:**

Receive and file.

*Discussion included remaining four meetings of the Commission, including a special meeting for the recognition of the former Historical Commissioners at OLCO and meeting at Key Ranch prior to grand opening.*

- *OC Parks Brianna Lopez will send out an amended 2021 Meeting Locations list.*

**H. Election of New Officers**

With the recent vacancy of the Vice-Chair position, a candidate is required to fill this open officer seat.

**RECOMMENDED ACTION:**

Nominate and approve three Commissioners to select candidates to serve as Vice Chair for the remainder of the calendar year and present those selections at the September Historical Commission meeting.

*Commissioner Myers, Thoms and Chinn volunteered to be on the nomination committee.*

**I. Action Teams Status Report**

- Planning Advisory Team
- Collaboration Team
- Finance Team

- Administration Team
- Public Engagement Team

Each Action Team leader will give a status report on their ongoing projects.

*Commissioner Sarkis requested a copy, if possible, of the plaque agreement for the Fair Grounds.*

- *OC Parks Brianna Lopez will attempt to find any information possible.*

*Commissioners Thoms, Bunyan and Sarkis volunteered for an ad hoc committee for the plaques project. Commissioner Thoms will check with the city of Irvine regarding the Barton Mound plaque. Commissioners Myers, de la Libertad and Senft will form a committee to work on a written grant for the 100 Anniversary of the Fall Festival.*

**RECOMMENDED ACTION:**

Receive and file.

**VI. COMMISSION COMMENT AND REPORT**

At this time Commissioners may comment on agenda or non-agenda matters and ask questions of or give direction to staff, provided that no action may be taken on off-agenda items unless authorized by law.

**VII. ADJOURNMENT 12:40 pm.**